



# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector 16-C, Dwarka, New Delhi - 110078  
(A State University Established by Govt. of NCT of Delhi)

## Admission Brochure for Academic Session 2023-24

### Programmes Offered

**Integrated BA - LL.B. (Hons.)**

**Integrated BBA - LL.B. (Hons.)**

**Master of Law (LL.M.)**

**Master of Business Administration (MBA)**



GURU GOBIND SINGH  
INDRAPRASTHA UNIVERSITY  
NEW DELHI

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## **Important Note/ Disclaimer:**

The contents in the Index are on the basis of the policies of the University and the Government as available as on this date of release of Admission Brochure for Admission in the Programmes MBA, Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] and Master of Law (LL.M.) for the Academic Session 2023–2024. The information which is not available in the Admission Brochure and is received from the Government of NCT of Delhi or any other statutory authority shall be uploaded on the University website: [www.ipu.ac.in](http://www.ipu.ac.in). Therefore all the candidates desirous of seeking admission are hereby advised to regularly visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) to update themselves with the additional updated information and/or contact on University's Helpline Nos. 011-25302167 and 011-25302169.



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The contents of this Admission Brochure 2023-24 are subject to issue of any other instructions received from the Govt. of NCT of Delhi or any of the statutory authorities and any amendments in the instructions if deemed necessary.

Terms and conditions notified in this Admission Brochure 2023-24, and notified by the University from time to time on the University website <http://www.ipu.ac.in> shall be binding on all candidates. In case of any dispute, the decision of the Vice-Chancellor, Guru Gobind Singh Indraprastha University, Delhi shall be final.

**Candidates and their parents, in their own interest, are advised, to visit the various affiliated Colleges/Institutes prior to the date of choice filling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various affiliated colleges/institutes which may facilitate their decision-making at the time of choice filling during counselling process for admission.**



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### **Vice Chancellor's Message**

It gives me immense pleasure to extend a very warm welcome to the Guru Gobind Singh Indraprastha University (GGSIPU)!

The University has been serving the Nation, in particular to Delhi and the National Capital Region (NCR) since its establishment by an Act of Govt. of NCT of Delhi on 28<sup>th</sup> July, 1998. It has the distinction of being the only State Affiliating University in Delhi with jurisdiction spanning over the NCR.

Over the years, GGSIPU has achieved excellence in delivering quality education and cutting edge research, keeping pace with technological advancements in teaching and research methodologies. In particular, emphasis is laid on holistic, relevant, professional approach to education, in tandem with the Academic & Industry requirements. The University's organic linkages with Industry ensures a professional hands-on approach and train students to be employment ready.

In its journey of 25 years marked with rare accolades, the University has moved from strength to strength. With two campuses today, it has under its umbrella, over 110 Affiliated Institutions, running more than 187 academic programs and with over 90,000 students enrolled in these programmes offered through 14 University Schools of Studies and 2 Centre of Excellence.

An addition to its impressive ensemble, the new Campus in East Delhi is functional and we are proud to have established two new schools: School of Automation and Robotics and the School of Innovation and Design.

In an end to end manner, the University encourages creativity, innovation and entrepreneurship among students & faculty and external networking to leverage the effort. The Atal Incubation Centre (AIC), supported by NITI Aayog is functional, which will give a boost to Start-Ups and Spin-Offs by Students,



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Faculty, Industry and Organizations collaborating with the University. A Section 8 Company named “IPU Innovation and Incubation Foundation (IPU-IIF)” has been established to promote innovation, incubation and entrepreneurship and extend mentorship to Start-ups & Spin-Offs. It is creating pathways for knowledge networks required. A vibrant ecosystem in the domain has emerged in the University.

For boosting collaborative efforts, the University has signed 92+ MOUs with various Industries and Institutions in India and abroad, including 20 MOUs for faculty and student exchange at International level.

We encourage students to participate in sports, NCC, NSS, CSR, and other cultural and extra-curricular activities. The University has been ranked in the top 100 Universities of the country since the beginning of the National Institute Ranking Framework (NIRF). The quality commitment of the University to education is reflected by the highest A++ Grade awarded by the NAAC for a period of seven years.

The GGSIPU takes pride in being the first in Delhi to adopt and align itself with New Education Policy 2020 through multi-entry, multi-exit, choice based credit system, inter-disciplinary, blended and outcome-based education apart from focusing on foundation courses.

The University's main campus is quite an impressive set up having a land area of 60.46 acres, in the picturesque greenery of Dwarka, New Delhi. We are proud to be a 100% self-sustained campus, replete with solar panels, rainwater harvesting and sewage treatment facilities. The campus infrastructure is mindful of people with special needs. This is an inclusive and environment friendly campus.

Endeavoring continuously for excellence, the GGSIPU's focus is, and would remain on professional education and research and building motivating environment for knowledge creation and dissemination. The University has put in place effective Quality Management System for the purpose and is continuously sharpening them.

I invite you to be part of this dynamic ecosystem with an inclusive, student friendly environment to learn, practice and arm yourself with cutting edge knowledge and desired degrees so as to enter the professional world fully prepared and contribute your bit in an effective manner.

We look forward to welcome you at the Guru Gobind Singh Indraprastha University (GGSIPU).

A great future awaits you.

**Prof. (Dr.) Mahesh Verma**  
**Padma Shri Awardee | Dr. B. C. Roy Awardee**  
**Vice-Chancellor**



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**Important Note/Disclaimer:**

The contents in the Index are on the basis of the policies of the University and the Government as available as on this date of release of Admission Brochure for Admission in the Programmes MBA, Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] and Master of Law (LL.M.) for the Academic Session 2023–24. The information which is not available in the Admission Brochure and is received from the Government of NCT of Delhi or any other statutory authority shall be uploaded on the University website: [www.ipu.ac.in](http://www.ipu.ac.in). **Therefore all the candidates desirous of seeking admission are hereby advised to regularly visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) to update themselves with the additional updated information and/ or contact on**



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**University's Helpline Nos. 011-25302167 and 011-25302169.**

The contents of this Admission Brochure 2023-24 are subject to issue of any other instructions received from the Govt. of NCT of Delhi or any of the statutory authorities and any amendments in the instructions if deemed necessary.

Terms and conditions notified in this Admission Brochure 2023-24, and notified by the University from time to time on the University website <http://www.ipu.ac.in> shall be binding on all candidates. In case of any dispute, the decision of the Vice-Chancellor, Guru Gobind Singh Indraprastha University, Delhi shall be final.

**Candidates and their parents, in their own interest, are advised, to visit the various affiliated Colleges/Institutes prior to the date of choice filling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various affiliated Colleges/institutes which may facilitate their decision-making at the time of choice filling during counselling process for admission.**



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**INSTRUCTIONS RELATED TO COVID-19 PROTOCOL**

**The information given in the Admission Brochure is tentative and may vary in accordance with any pandemic situation i.e. COVID-19 and any Orders of the Government of NCT of Delhi.**

**The tentative dates of Online Counselling as per the information given in the Admission Brochure and the procedure of admissions may be subject to changes which will be notified, accordingly on the University website. This is for information of all the concerned / stakeholders.**

**The final detailed seats as per the final sanctioned intake in each affiliated Colleges/ Institutes as well as University School of Studies shall be notified at the time of start of Online Counselling. The fee structure shall also be notified once again at the time of start of counselling.**



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### Introduction about University

Guru Gobind Singh Indraprastha University (GGSIU) is the first University established in 1998 by Govt. of NCT of Delhi under the provisions of Guru Gobind Singh Indraprastha University Act, 1998 read with its Amendment in 1999. The University is recognized by University Grants Commission (UGC), India under section 12B of UGC Act. **The University has accredited as NAAC A++ for a period of 7 years w.e.f 14.02.2023.**

It is a teaching and affiliating University with the explicit objective of facilitating and promoting “studies, research and extension work in emerging areas of higher education with focus on professional education, for example engineering, technology, management studies, medicine, pharmacy, nursing, education, law, etc. and also to achieve excellence in these and connected fields and other matters connected therewith or incidental thereto.”

In order to serve the broad purposes for which the University was established, it set out its statements of Vision, Mission and Quality Policy which read as under:

#### Vision Statement

“The University will stimulate both the hearts and minds of scholars, empower them to contribute to the welfare of society at large; It will train them to adapt themselves to the changing needs of the economy; advocate them for cultural leadership to ensure peace, harmony and prosperity for all.”

#### Mission Statement

“Guru Gobind Singh Indraprastha University shall strive hard to provide a market oriented professional education to the student community of India in general and of Delhi in particular, with a view to serving the cause of higher education as well as to meet the needs of the Indian industries by promoting establishment of colleges and Schools of Studies as Centres of Excellence in emerging areas of education with focus on professional education in disciplines of engineering, technology, medicine, education, pharmacy, nursing, law, etc.”

#### Quality Policy

“Guru Gobind Singh Indraprastha University is committed to providing professional education with thrust on creativity, innovation, continuous change and motivating environment for knowledge creation and dissemination through its effective quality management system.”

#### GGSIU Act, Statutes, Ordinances & Regulations and other Statutory Provisions

University administration functions while dealing with various issues of administrative and academic significance, within the provisions of the GGSIP University Act, Statutes, Ordinances, Regulations framed there under and the provisions of Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitation Fee and Other Measure to Ensure Equity and Excellence) Act, 2007.



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## Important Instructions for Candidates

1. The term “University”, in this Admission Brochure shall mean the Guru Gobind Singh Indraprastha University.
2. Words and Expressions used in the Admission Brochure but not defined in the Admission Brochure 2023-24 and defined in the GGSIPU Act, Delhi Professional Colleges or Institutions Act, 2007 shall have the same meaning respectively assigned to them in the said Acts.
3. The term “prescribed” in the Admission Brochure 2023-24 means the prescribed through instructions as in this Admission Brochure 2023-24.
4. The last date for Online Registration as well as for Online Enrollment for participation in the Online Centralized Counseling Process may be extended by the University by issue of written notification on the University website : <http://www.ipu.ac.in>
5. The Registration and Enrollment for participation in Online Centralized Counselling for allotment of seat in Programme MBA (Code-101) on the basis of merit in CAT 2022 or CMAT 2023 or GGSIPU CET 2023, Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA-LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) on the basis of merit in CLAT UG 2023 and Master of Law (LL.M.) (Code-112) on the basis of merit in CLAT PG 2023 shall be ONLY in the Online mode through the University Website: <http://www.ipu.ac.in>. The University for the purpose of Registration as well as Enrollment shall issue written schedule which will be uploaded on the University website <http://www.ipu.ac.in>.
6. The Registration for appearing in GGSIPU CET 2023 for Programmes MBA (Code-101) for the purpose of further participation in Online Counseling shall ONLY be in the Online mode through the University Website: <http://www.ipu.ac.in>. However, after declaration of GGSIPU CET 2023 result, the candidate shall have to complete the process of Enrollment through Online mode.
7. **It will also be the sole responsibility of the candidate to ascertain and make sure that he/she possesses the requisite eligibility and qualifications prescribed for admission in programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA-LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112). The candidates are advised that before initiating Online Registration for participation in Online Counseling for admission for allotment of seat, he/she MUST go through the prescribed Eligibility conditions and Admission criteria as laid down in this Admission Brochure for 2023-2024.**
8. **The candidates are advised that before carrying out Online Registration for appearing in the GGSIPU CET 2023, he/she MUST go through the prescribed Eligibility conditions and Admission criteria as laid down in this Admission Brochure for 2023-2024.**
9. Online Registration and thereafter Enrollment for participation in Online Centralized Counseling Process followed by allotment of seat in a particular programme does not necessarily mean acceptance of Eligibility conditions and qualifications for Admission in Programmes MBA (Code-101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours)



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[Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112). Every candidate completing Online Registration and thereafter Online enrollment for participation in Online Centralized Counselling Process for programmes MBA (Code-101) on the basis merit in CAT 2022 or CMAT 2023, Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) on the basis of merit in CLAT UG 2023 and Master of Law (LL.M.) (Code-112) on the basis of merit in CLAT PG 2023 must satisfy the eligibility criteria as prescribed in this Admission Brochure 2023-2024.

**Note: In University School of Management Studies (USMS) admissions in Programmes MBA, MBA (Financial Analysis), MBA (Analytics) (Code 101) will be carried out Only on the basis of merit of overall percentile in CAT 2022 through Online Centralized Counselling for Academic Session 2023-24 not through CMAT 2023/ CET 2023.**

10. Online Registration and thereafter appearing in GGSIPU CET 2023 for programmes MBA (Code-101) does not necessarily mean acceptance of Eligibility conditions and qualification for Admission in programmes MBA (Code-101). Every candidate completing Online Registration for appearing in GGSIPU CET 2023 for Admission in programmes MBA (Code-101) must satisfy the eligibility criteria as prescribed in this Admission Brochure 2023-2024. However, after declaration of GGSIPU CET 2023 result, the candidate shall have to complete the process of Enrollment through Online mode.
11. The Candidates are advised that he/she should retain a printout/ screen shot of the application form after completion of Online Registration Process as proof of having completed the process of Online Registration. Similarly, the candidates are advised to retain screen shot of the application form after completion of Online Enrollment for Participation in Online Centralized Counselling.
12. In all communications related to admissions through Online Centralized Counselling Process after completion of Online Registration or Online Enrollment, the print out/screen shot of the application form must be submitted as otherwise the communication would be deemed incomplete and no processing would be performed on the communication, without any notice to the Candidate.
13. The candidates are advised to check their status of Online Registration application form with the help of the login id and password. Further, **the Candidates are advised that till the end of Online Counselling Process, he/she must keep the details of their login id and the password secure and safe.** The candidates are also advised not to share their details of login id and the password during the complete process especially during the process of choice filling.
14. **The Candidates are advised that since the admit cards for the GGSIPU CET 2023 shall be made available to the candidate through the Online/Offline mode, therefore he/she must keep the details of their login id and the password secure and safe.**
15. The Candidates are advised to write the complete, correct e-mail address and phone number carefully in the Application Form submitted at the time of Online Registration. Please note that this e-mail address and phone number shall be used by the University for future Communications.



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Not providing the required correct information may lead to non communication from the University, for which the candidate will be responsible.

16. **Only completing Online Registration and thereafter Online Enrollment for participation in Online Centralized Counseling process for allotment of seat on the basis of CAT 2022 / CMAT 2023/ CLAT UG 2023/ CLAT PG 2023, shall not, *ipso facto*, entitle a candidate to get admission to programmes MBA (Code 101) , Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112).**
17. **Only completing Online Registration for appearing in GGSIPU CET 2023, shall not, *ipso facto*, entitle a candidate to get admission to programmes MBA (Code 101).**
18. **Only qualifying the GGSIPU CET 2023 conducted by the University, shall not, *ipso facto*, entitle a candidate to get admission to programmes (MBA Code 101). The University shall notify if admission in Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) shall be carried out on the basis of any other score/merit other than the merit of CLAT UG 2023 or CLAT PG 2023**
19. The candidates are informed that all the service charges and taxes, wherever applicable, shall be in addition to the prescribed Online Registration Fee as well as Counseling Participation Fee at the time of Online Enrollment required to be paid by the candidates. The additional service charges and taxes wherever applicable as per the bank policy shall have to be borne by the candidates. It is once again clarified to all the candidates that the prescribed amount paid by the candidate as Online Registration Fee, Counseling participation Fee at the time of Online Enrollment or any other prescribed amount, the candidate shall have to pay the service charges and taxes as additional amount which shall be non – refundable. The Online Registration Fee and Counselling Participation Fee at the time of Online Enrollment once paid are non-refundable even if the candidate is not allotted any seat as per his/her preference.
20. **Important Note: It is mandatory for all the candidates desirous of seeking admission through management quota to complete the process of Online Registration by paying the requisite Registration Fee as per the University procedure and it is also mandatory that the said candidate should have either qualified in the notified National Level Test (CAT 2022/ CMAT 2023/ GGSIPU CET 2023) for admission in Programmes MBA (Code 101) and qualified UG/PG CLAT-2023 for admission in Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112).**
21. **Right to refuse admission / Cancellation of admission.**
  - (i) If the University is not satisfied with the character, past behavior or antecedents of a candidate, it can refuse to admit him/her to programmes MBA (Code 101), Integrated



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- Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] and Master of Law (LL.M.) (Code-112) in the University.
- (ii) If it is found at any stage during the entire period of the programme that the candidate has either concealed any material information or has furnished any false or incorrect information during initial time of Online Registration or later at the time of Online Counselling / admission process, his/her candidature for the programme will be cancelled summarily. In addition to cancellation of Admission the disciplinary action will be initiated against him/her as per the University rules and the entire fee will also be forfeited.
  - (iii) If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite Eligibility conditions, his/ her admission will be cancelled. In addition to cancellation of Admission disciplinary action will be initiated against him/her as per the University rules and the entire fee will also be forfeited.
  - (iv) The Vice Chancellor, may cancel the admission of any student for specific reasons and / or debar him/her for a certain period from admissions and / or examinations.
22. The Online registration will be valid only for the programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) for which the candidate has successfully completed registration through Online mode and cannot be utilized for participation in Online counseling for admission for allotment of seat to any other programme. Further, the merit of CAT 2022/ CMAT 2023/GGSIPU CET 2023/ CLAT UG 2023/ CLAT PG 2023 shall be valid only for the Academic Session 2023-24.
23. The language of the GGSIPU CET 2023 shall be English unless otherwise specified. The admissions on the basis of merit of GGSIPU CET 2023 shall only made if any seats are left vacant after completing of admission process on the basis of merit in CAT 2022 and/or CMAT 2023 in MBA Programmes.
24. No separate intimation will be sent to the candidates regarding declaration of results of GGSIPU CET 2023 and commencement of Online Centralized Counselling Process for admission. Result of GGSIPU CET 2023 will be declared on the University Website (<http://www.ipu.ac.in>). Detailed schedule of first Online Centralized Counselling and thereafter for next rounds of Online Counselling for admissions will be notified by the University prior to commencement of respective rounds of Online Counselling, on the University Website (<http://www.ipu.ac.in>).
25. No separate intimation will be sent to the candidates regarding allotment of seat after completion of the respective round of Online Counselling and therefore the candidates are advised to regularly visit the University website as well as regularly login into their login id to check regarding allotment of seat as well as regarding schedule of various activities in the Online Centralized Counselling Process.
26. The University will declare the ranks of only those candidates who are declared as qualified in the GGSIPU CET-2023 conducted by the University for MBA Programmes. The merit of CAT 2022, CMAT 2023 and UG/PG CLAT 2023 will be obtained by the University from the respective



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concerned exam conducting authorities. The admissions will be made only in order of merit as per the procedure prescribed in the Admission Brochure 2023-2024.

27. There will be no rounding-off of the percentage of marks of qualifying examination while deciding the basic eligibility of any candidate for admission e.g. if a candidate obtained 49.99% marks in his/her qualifying examination, then it will not be rounded-off to 50%.
28. If a candidate clears the qualifying examinations in a particular year (A), and in the subsequent year (B) appears in the improvement examinations, then in the year B or later, if the candidate applies on the basis of the qualifying examination, the best marks obtained in the two result of the examination held in the year A or B, for a specific subject, shall be used for calculation / verification of eligibility for all papers for which result was declared by the examining body of the qualifying examinations.
29. For ascertaining the eligibility conditions, combination of marksheets, shall be allowed, only and only if the marksheets are from the same Board. If any particular candidate changes the Board e.g. CBSE to NIOS, an appropriate proof of accepting the marks of the earlier Board shall be required, by the new Board. Thus, such candidate shall supply the one complete marksheet making him eligible. The decision for ascertaining the region will be based on the documents produced by the candidate.
30. In case the Degree/certificate has been obtained from some University/ Board of any other country then an equivalence certificate must be obtained from Association of Indian Universities (AIU) New Delhi prior to attending the counselling.
31. The list of documents required shall be informed through the detailed counselling schedule as notified on the University website <http://www.ipu.ac.in> and/or Admission Website to be informed by the University.
32. The nomenclature of degrees to the admitted programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) shall be as per the notification of the University / other concerned statutory authorities.
33. The University shall not issue any certificate of equivalence to any other programme of study. That is, if a student is awarded a degree by the University and desires a certificate regarding its equivalence to some other degree, then the request of the student for such equivalence certificate shall be summarily rejected.
34. The medium of instruction for all programmes of studies offered in the University shall be English unless otherwise specified in the Syllabi and Scheme of Examinations of the concerned programme of study.
35. For any programme of study, if the University or the statutory regulatory body of the programme of study specifies the medical examination of the candidate, then all admitted students must



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present themselves for medical examination. If the student/candidate fails the medical examination, the admission of the candidate/student shall be cancelled by the University.

**36. Candidates and their parents are advised, in their own interest, to visit the various Colleges/Institutes affiliated to the University prior to the date(s) of counseling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various Colleges/Institutes which may facilitate their decision-making at the time of filling choices for various Colleges/Institution during the Online counseling for allotment of seat as per his/her preferred choice. Any representation regarding location of allotted Colleges/ Institution at far away distance from place of residence or non availability of transportation or any other reason shall not be entertained by the University.**

**37. Candidates will be allotted seat on the basis of Choices filled and availability of seat at his/her rank in preferred choices. It is to inform that the seat allotted through Online Counselling on the basis of Choice filled by candidate will be binding and there will no claim of the candidate on the previous allotted choice if new choice has been allotted to him/her.**

**38. Directorate of Students' Welfare** aims to provide opportunities and adequate amenities for the all round development of personality & leadership qualities among students. The DSW organizes the Annual Cultural Fest-Anugoonj, Annual Sports Meet, Inter-Collegiate Tournaments, Spic Macay Programmes and other various activities throughout the year. Srijan is also a vibrant forum under the Directorate of Students Welfare for all the students of University Campus to unleash their creative potential. There are 14 clubs under Srijan and the main aim is to explore and unravel the creative genesis through cultural and visual art forms.

Every year the Directorate of Students Welfare organizes elections to form the Students Council. It consists of elected, academic and nominated student representatives.

The DSW also provides financial support through various Scholarship/Financial Assistance Schemes like Financial Assistance to EWS students, Merit-cum-Means, Post Matric Scholarship for students with Disabilities, Prime Minister's Scholarship Scheme for Central Armed Police Forces And Assam Rifles, PG Indira Gandhi Scholarship for Single Girl Child and other scholarships on e-district like Post Matric Scholarship for OBC Students (PMS-OBC), Merit Scholarship to SC/ST/OBC/Minority Students of College/Professional Institutions, and many more.

Two major schemes for Meritorious and EWS Students are provided to Students on reimbursement basis:

**EWS Scheme:** The University provides financial assistance to the students belonging to the Economically Weaker Sections of the Society. The purpose of the scheme is to enhance the accessibility of EWS students pursuing Undergraduate and Postgraduate Programmes.

**Merit-cum-Means:** This Scheme provides financial assistance to the meritorious and needy students pursuing higher education in NCT of Delhi. Under this Scheme, the Delhi Higher Education Trust through the Directorate of Higher Education (DHE), GNCTD fully or partially reimburses the tuition fee paid by the students of Undergraduate Programmes.



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Apart from above two major schemes providing financial support to the students in the form of scholarship, the Directorate of Students Welfare is also processing various scholarships available on NSP and e-district portal.

SC/ST Candidates who are financially weak shall be provided concession in fee by the GGSIP University only in respect of SC/ ST Category students admitted in University School of Studies during Academic Session 2023-24. The University is in the process of finalizing scheme of providing fee concession for SC/ST Candidates admitted in USS Only and once the scheme is finalized then the notification shall be issued and SC/ST Candidates admitted in USS shall have to apply to the concerned University Authority for consideration of grant of fee concession.

In order to provide medical assistance to the staff and students, the University operates the University Health Centre in the Campus with visiting doctors.

39. For formats of Self-declaration / Affidavits / Undertakings required at the time of admissions, all candidates are advised to see **PART – F** of the Admission Brochure.

#### 40. Provisional Admissions:

- (i) All admissions in the University shall be provisional till regularized by the University.
  - (ii) The candidate shall give documentary proof of having appeared in the last semester/year of qualifying examination at the time of Reporting in the allotted University School / College/ Institute. The candidate shall give an undertaking as given **Appendix 4 of Part F**.
  - (iii) Result Awaited candidates may please see the provisions contained in **Chapter 6 of Part B**.
  - (iv) The candidate will have to submit the final result of qualifying degree proving his/her eligibility on or before **30<sup>th</sup> September 2023** to their concerned Dean/Principal/Director of their respective University School / College/Institute where the admission has been granted. The candidate shall give documentary proof of having appeared in the last semester/year of qualifying examination at the time of Reporting in the allotted College/ Institute. The candidate shall give an undertaking as given **Appendix 4 of Part F**.
41. As per the order of Hon'ble Supreme Court, the last date of admissions in Programme MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) shall be 15<sup>th</sup> August 2023. The Academic Session of the University shall commence from 15<sup>th</sup> July, 2023, unless specified otherwise by the statutory regulatory body governing the programme of study or by Orders of the Hon'ble Court and therefore the classes in the programme MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) shall commence from 15<sup>th</sup> July, 2023.
42. For all the Online payments made as per University notifications by candidates at the time of applying for Online Registration for participation in Online Centralized Counseling Process, or for appearing in GGSIP CET 2023 in MBA Programmes and thereafter payment of the Counseling participation fee at the time of Online Enrollment, the service charges and taxes



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wherever applicable shall be additional and have to be borne by the candidate only. These amount paid for Online Registration, Counseling participation fee at the time of Online Enrollment, service charges and applicable taxes shall be non – refundable.

43. The University has a notified Student’s Grievance Committee for University School of Studies and every Colleges/ Institution affiliated to the University is also required to notify Student’s Grievance Committee for respective College / Institution.

44. **RAGGING:** Rules in terms of Ordinance relating to maintenance of discipline amongst students of the University are as under (may also see the URL <http://ipu.ac.in/norms/ragging130117.pdf>):

1. Ragging in any form shall be strictly prohibited within the premises of the University, a College or an Institute, as the case may be, or in any part of the University system as well as on public transport, or at any other place, public or private.
2. Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of ordinance under reference.
3. Ragging, for the purposes of Ordinances under reference, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which:
  - a) Involve physical assault or threat to use physical force.
  - b) Violate the status, dignity and honour of students, in particular female students and those belonging to a schedule caste or a schedule tribe.
  - c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
  - d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behavior.
  - e) “Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
  - f) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
  - g) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
  - h) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
  - i) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;



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- j) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- k) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- l) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- m) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.”
- n) All admitted students to any programme in any institution (affiliated institutions of the University and / or University Schools of Studies) and their parents/guardian shall have to give an affidavit / undertaking (Appendix 7) for not indulging in any Ragging during the tenure of the student in the University.

### 45. LEGITIMACY: ADMISSION BROCHURE 2023-2024

- (i) The Admission Brochure contains only a brief extract of the GGSIPU Act, Statutes, Ordinances, Regulations of the University. The candidates should, therefore, acquaint themselves with the relevant provisions of the GGSIPU Act, Statutes, Ordinances, Regulations of the University regarding eligibility requirements, attendance, examination and other matters pertaining to their respective programme and also to the provisions of Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Act, 2007.
- (ii) The University reserves the right to amend the Statutes, Ordinances, and Regulations, at its discretion as and when considered necessary. The various terms and conditions mentioned in the Admission Brochure are subject to change made in the GGSIPU Act, Statutes, Ordinances, and Regulations by the University from time to time as per the decision of the Government of National Capital Territory of Delhi, Statutory Bodies governing various programme or by the University.
- (iii) In the event of any provision mentioned in the Admission Brochure being found to be at variance with any binding Regulations / Directions of Government or any statutory body, then the higher norms will prevail.
- (iv) The instructions prescribed in this Admission Brochure are without prejudice to any measures undertaken by the University in compliance of any law or directions of the Hon'ble Courts; or any directions / notifications of the Government of NCT of Delhi and / or Government of India.
- (v) All candidates desirous of seeking admission to programme MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) in University Schools of Studies /or any Institution affiliated to the University, shall be bound by the conditions as



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laid down in this Admission Brochure; and the provisions as enshrined in the University Act, Statutes, Ordinances, Regulations, notifications and instructions issued from time to time by the University, and provisions contained in Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitation Fee and Other Measure to Ensure Equity and Excellence) Act, 2007.

46. In case of any difference in the interpretation of the Admission Brochure clause(s), and / or clarification and changes, the decision of the Vice-Chancellor, Guru Gobind Singh Indraprastha University shall be final.

**47. Important Dates for Admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112):**

| <b>Tentative Schedule for Admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112)</b>                                                                                                                                                      |                                                    |                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------|
| <b>Activity</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Starting date</b>                               | <b>Closing date</b> |
| Online Registration followed by Submission of Online Application Form along with payment of Registration Fee of Rs. 1500/- for Participation in Online Centralized Counselling for admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112) | <b>23.02.2023</b>                                  | <b>30.04.2023</b>   |
| Online Registration followed by Submission of Online Application Form along with payment of Registration Fee of Rs. 1500/- for appearing in GGSIPU CET 2023 for MBA Programmes Only.                                                                                                                                                                                                                                                                                        | <b>23.02.2023</b>                                  | <b>30.04.2023</b>   |
| Enrollment and payment of Counselling Participation Fee of Rs. 1000/- for participation in Online Centralized Counselling for admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112)                                                      | <b>Tentatively in the first week of May, 2023</b>  |                     |
| Conduct of GGSIPU CET 2023 for MBA Programmes (Code 101)                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Tentatively in the Second week of May, 2023</b> |                     |
| Enrollment and payment of Counselling Participation Fee of Rs. 1000/- for participation in Online Centralized Counselling for admission in Programmes MBA (Code 101) on the basis of CET 2023                                                                                                                                                                                                                                                                               | <b>Tentatively in the Last week of May, 2023</b>   |                     |



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Note: The above schedule for conduct of GGSIPU CET 2023 and for Enrollment for Online Counselling is tentative only with the purpose to indicate the likely dates for various activities related to Online Admission Process for Programme MBA (Code 101). However, the University shall notify the exact final schedule for the GGSIPU CET 2023 and also for the commencement of enrollment process (payment of Counselling Participation Fee).



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# PART A

## **Definitions of various terms/words used in the Admission Brochure 2023-24**



## **CHAPTER- 1: Definitions of various terms/words used in the Admission Brochure 2023-24**

### **1. Definitions of various terms/words used in the Admission Brochure 2023-24**

#### **(i) Programme MBA (Code 101):**

The word Programme MBA (Code 101) wherever used in the Admission Brochure 2023-24 shall mean that it is a title of the programme given for ease of the candidates and this Code 101 has several other programmes with different nomenclatures i.e. MBA, MBA (Financial Analysis), MBA (Analytics), MBA (International Business), MBA (Financial Management).

The candidate participating in programme MBA (Code 101) shall have the option to seek admission in any one of these programmes MBA, MBA (Financial Analysis), MBA (Analytics), MBA (International Business), MBA (Financial Management) and once finally admitted in the said programme, he/she shall complete the education in the said programme only. However, at the time of choice filling, the candidate shall have the option to fill one or all as his/her choice and the allotment of seat will be subject to availability of vacant seat at his/her rank.

**Note: In University School of Management Studies (USMS) admissions in Programmes MBA, MBA (Financial Analysis), MBA (Analytics) (Code 101) will be carried out Only on the basis of merit of overall percentile in CAT 2022 through Online Centralized Counselling for Academic Session 2023-24 not through CMAT 2023/ CET 2023.**

#### **(ii) Programme Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121):**

The word Programme Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) wherever used in the Admission Brochure 2023-24 shall mean that it is a title of the programme given for ease of the candidates and this Code 121 has several other programmes with different nomenclatures i.e. Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)].

The candidate participating in programme Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] shall have the option to seek admission in any one of these programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] and once finally admitted in the said programme, he/she shall complete the education in the said programme only. However, at the time of choice filling, the candidate shall have the option to fill one or all as his/her choice and the allotment of seat will be subject to availability of vacant seat at his/her rank.



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### (iii) **Programme Master of Law (LL.M.) (Code 112) :**

The word Programme Master of Law (LL.M.) (Code 112) wherever used in the Admission Brochure 2023-24 shall mean that it is a title of the programme given for ease of the candidates and this Code 112 has several other programmes with different nomenclatures i.e. Master of Law (LL.M.)

The candidate participating in programme Master of Law (LL.M.) shall have the option to seek admission in any one of these programmes Master of Law (LL.M.) and once finally admitted in the said programme, he/she shall complete the education in the said programme only. However, at the time of choice filling, the candidate shall have the option to fill one or all as his/her choice and the allotment of seat will be subject to availability of vacant seat at his/her rank.

2. **Registration:** The Registration word wherever used in the Admission Brochure 2023-24 shall mean Online Registration by the candidates through the University website <http://www.ipu.ac.in>.

3. **Registration Fee:** The Registration Fee word wherever used in the Admission Brochure 2023-24 shall mean an amount of Rs. 1500/- (non-refundable) along with additional taxes payable by the candidate with the intent to register himself/herself through Online mode for seeking admission in programme MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112).

4. **Application Form:** The application form wherever used in the Admission Brochure 2023-24 shall mean the form required to be filled by the candidate giving the various personal details about him/her along with the required details of eligibility for admission in programme MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112). The application form is required to be submitted by the candidate at the time of completion of Online Registration process.

5. **Completion of Registration:** The word “Completion of Registration” henceforth shall mean that the candidate has carried out Online Registration by paying prescribed Registration Fee i.e. Rs. 1500/- as well as has submitted Online Application Form.

6. **Counselling Participation Fee:** The Counselling Participation Fee shall mean an amount of Rs. 1000/- (non-refundable) along with additional taxes payable by the candidate at the time of Enrollment for Participation in Online Centralized Counselling.

7. **Enrollment for Counselling:** The word Enrollment wherever used in the Admission Brochure 2023-24 shall mean that the candidate has given his/her consent to participate in the Online Centralized Counselling Process by paying the counselling participation fee of Rs. 1000/- along with the taxes as applicable (non-refundable).

8. **Choice Filling:** The word Choice Filling wherever used in the Admission Brochure 2023-24 shall mean that the candidate after carried out Online Registration and Online Enrollment has given his/her



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preferences for allotment of seat in any one of the preferred Colleges/Institutes/University School of Studies in the order of choice.

### **Instruction:**

- i. Candidates and their parents are advised, in their own interest, to visit the various Colleges/Institutes affiliated to the University prior to the date(s) of counseling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various Colleges/Institutes which may facilitate their decision-making at the time of filling choices for various Colleges/Institution during the Online counseling for allotment of seat as per his/her preferred choice . Any representation regarding location of allotted Colleges/ Institution at far away distance from place of residence or non availability of transportation or any other reason shall not be entertained by the University.
- ii. Candidates will be allotted seat on the basis of Choices filled and availability of seat at his/her rank in preferred choices. It is to inform that the seat allotted through Online Counselling on the basis of Choice filled by candidate will be binding and there will no claim of the candidate on the pervious allotted choice if new choice has been allotted to him/her.



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# PART B

**Eligibility Criteria, Admission Criteria through CAT 2022/ CMAT 2023/ GGSIPU CET 2023 for admissions in Programmes MBA, CLAT UG for Programme Integrated Bachelor of Arts-Bachelor of Law (Honours) [Integrated BA-LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and and CLAT PG for Programme Master of Law (LL.M.) (Code-112), Online Registration Process, GGSIPU CET 2023 details for Programmes MBA, Reservation Policy, Age Limit, Seat Allocation, Management Quota Admissions Process**



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**CHAPTER- 2: Eligibility Criteria for Admission in Programmes MBA, MBA (Financial Analysis), MBA (Analytics), MBA (International Business), MBA (Financial Management) (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code-112)**

The eligibility conditions specified below for the general / open categories of admissions are specified herein. For relaxation of eligibility conditions for reserved categories, please refer to the Chapter - 9 entitled “Reservation Policy”.

### **2.1 Eligibility Criteria for Admission in Programmes MBA (Code 101) on the basis of merit in CAT 2022/CMAT 2023/ CET 2023:**

**Table-I**

| S. No. | Name of Programme                                                   | Code | ELIGIBILITY CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------|---------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | MBA,<br>MBA (International Business),<br>MBA (Financial Management) | 101  | Any recognized 3 years or more Bachelor's Degree in any discipline with a minimum of 50% marks in aggregate.<br>OR<br>Bachelor's Degree in Engineering, Technology or any other subject with minimum of 50% marks in aggregate or any qualification recognized as equivalent thereto with minimum of 50% marks in aggregate.<br>OR<br>Passed the Final Examination of the Institute of Chartered Accountants of India or England, the Institute of Cost and Works Accountants of India or England or the Institute of Company Secretaries of India. |
| 2      | MBA (Financial Analysis)                                            | 101  | Graduate in any discipline with at least 50% Marks and with at least one course in Mathematics/ Statistics/ Economics/ Operations Research at Graduation Level.                                                                                                                                                                                                                                                                                                                                                                                     |
| 3      | MBA (Analytics)                                                     | 101  | Graduate in any discipline with at least 50% Marks and with at least one course in Mathematics/ Statistics/Operations Research at Graduation Level.                                                                                                                                                                                                                                                                                                                                                                                                 |

**Note: In University School of Management Studies (USMS) admissions in Programmes MBA, MBA (Financial Analysis), MBA (Analytics) (Code 101) will be carried out Only on the basis of merit of overall percentile in CAT 2022 through Online Centralized Counselling for Academic Session 2023-24 not through CMAT 2023/ CET 2023.**



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### 2.2 Eligibility Criteria for Admission in Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) on the basis of merit in CLAT UG 2023 (Common Law Admission Test – Under Graduate, 2023):

| S. No. | Name of Programme                                                                                                                                                                                | Code | ELIGIBILITY CRITERIA                                                                                                                                                        |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] | 121  | Pass in 12th class of 10+2 of CBSE or equivalent with a minimum of 50% marks in aggregate* and must also have passed English (core or elective or functional) as a subject. |

### 2.2 Eligibility Criteria for Admission in Master of Law (LL.M.) (Code-112) on the basis of merit in CLAT PG 2023 (Common Law Admission Test – Post Graduate, 2023):

| S. No. | Name of Programme     | Code | ELIGIBILITY CRITERIA                                                                                                                                                   |
|--------|-----------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Master of Law (LL.M.) | 112  | LL.B Degree as required by the Bar Council of India for Enrollment as an Advocate or an equivalent Law Degree from a Foreign University, with not less than 55% marks. |

### General Instructions

- \*Aggregate of 50% marks in the 12th class for the purpose of eligibility will be taken as the aggregate of best four subjects (unless otherwise specified) including English.
- All admissions in the University shall be provisional till regularized by the University.
- Result Awaited candidates may please see the provisions contained in the clause 3.5 of Part A. The eligibility in the Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] programme CET Code 121 will be strictly as laid down by the Bar Council of India. As per Bar Council of India letter No. LE Cir.: 02/2010 dated 20.12.2010, it is stated that “*The applicants who have obtained 10+2 or graduation/post graduation through Open Universities system directly without having any basic qualification for prosecuting such*



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*students are not eligible for admission in the law courses.....” Ref.: BCI Letter No. BCI:D:1823/2010 (LE) dated 31.11.2010.*

4. **Physical Fitness:** The applicant must be in good mental and physical health and should be free from any physical / mental defect which is likely to interfere with his/her studies including active outdoor duties required of a professional. Accordingly, all the students shall be required to submit a Medical Certificate indicating fitness from a Doctor with valid registration under the Medical Council of India act, at the time of admissions / counselling.



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**CHAPTER- 3: Admissions Criteria for Admission in Programmes MBA, MBA (Financial Analysis), MBA (Analytics), MBA (International Business), MBA (Financial Management) (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code 112)**

**3.1 Admission Criteria for Programmes MBA (Code 101) on the basis of merit in CAT 2022 (Common Admission Test) [For University School of Management Studies (USMS) & Affiliated Colleges/Institutes]:**

| S. No. | Name of Programme                                                                                        | Code | ADMISSION CRITERIA                                                                                                                                                                                                                                 |
|--------|----------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | MBA, MBA (Financial Analysis), MBA (Analytics), MBA (International Business), MBA (Financial Management) | 101  | All admissions shall be made on the basis of overall Percentile of Common Admission Test (CAT 2022) that was conducted by Indian Institute of Management.<br>[For University School of Management Studies (USMS) & Affiliated Colleges/Institutes] |

**3.2 Admission Criteria Programmes MBA (Code 101) on the basis of merit in CMAT 2023 (Common Management Admission Test) (For Affiliated Colleges/Institutes Only):**

| S. No. | Name of Programme                                             | Code | ADMISSION CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------|---------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | MBA, MBA (International Business), MBA (Financial Management) | 101  | 1. All admissions shall be made on the basis of overall Percentile of Common Admission Test (CAT 2022) that was conducted by Indian Institute of Management.<br>2. If seats remain vacant after counselling on the basis of overall percentile of CAT 2022, then only the counseling shall be conducted on the basis of Score in CMAT 2023 (another National Level Test).<br>(For Affiliated Colleges/Institutes Only) |



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### 3.3 Admission Criteria Programmes MBA (Code 101) on the basis of merit in GGSIPU CET 2023 (Common Entrance Test) (For Affiliated Colleges/Institutes Only):

| S. No. | Name of Programme                                                      | CET Code | ADMISSION CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------|------------------------------------------------------------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | MBA, MBA<br>(International Business),<br>MBA (Financial<br>Management) | 101      | 1. All admissions shall be made on the basis of overall Percentile of Common Admission Test (CAT 2022) that was conducted by Indian Institute of Management.<br>2. If seats remain vacant after counselling on the basis of overall percentile of CAT 2022, then only the counseling shall be conducted on the basis of Score in CMAT 2023 (another National Level Test).<br>3. In case seats still remain vacant even after exhausting CAT 2022 and CMAT 2023 Merit, University will consider admissions in Programme MBA (Code 101) on the basis of merit in GGSIPU CET 2023 conducted by GGSIP University.<br>(For Affiliated Colleges/Institutes Only) |

**Note: In University School of Management Studies (USMS) admissions in Programmes MBA, MBA (Financial Analysis), MBA (Analytics) (Code 101) will be carried out Only on the basis of merit of overall percentile in CAT 2022 through Online Centralized Counselling for Academic Session 2023-24 not through CMAT 2023/ CET 2023.**

3.4 Admission Criteria Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) on the basis of merit in CLAT UG 2023 (Common Law Admission Test – Under Graduate, 2023):

| S. No. | Name of Programme                                                                                                                                                                                   | CET Code | ADMISSION CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/<br>Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] | 121      | All applicants are required to appear in Common Law Admission Test – Under Graduate, 2023 (CLAT – UG, 2023) that is conducted by National Law University on a rotational basis. The University shall not conduct its own CET for admissions, but shall be utilizing the merit prepared on the basis of (CLAT – UG, 2023) Merit for its admissions.<br><br>*Aggregate of 50% marks in the 12th class for the purpose of eligibility will be taken as the aggregate of best four subjects (unless otherwise specified) including English. |



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**3.5 Admission Criteria Master of Law (LL.M.) (Code-112) on the basis of merit in CLAT PG 2023  
(Common Law Admission Test – Post Graduate, 2023)**

| S. No. | Name of Programme     | CET Code | ADMISSION CRITERIA                                                                                                                                                                                                                                                                                                                               |
|--------|-----------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Master of Law (LL.M.) | 112      | All applicants are required to appear in Common Law Admission Test – Postgraduate, 2023 (CLAT – PG, 2023) that is conducted by National Law University on a rotational basis. The University shall not conduct its own CET for admissions, but shall be utilizing the merit prepared on the basis of (CLAT – PG, 2023) Merit for its admissions. |



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### **CHAPTER 4: Information regarding Online Registration for Admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code 112)**

4.1 Online Registration and submission of Online application form for Admission in Programmes MBA (Code 101) on the basis of CAT 2022/ CMAT 2023/ CET 2023, Programme Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) on the basis of CLAT UG 2023 and Programme Master of Law (LL.M.) (Code-112) on the basis of CLAT PG 2023.

#### **4.1.1 Online Registration Fee**

1. All the candidates seeking admission on the basis of merit in **CAT 2022/ CMAT 2023/ CET 2023/ CLAT UG 2023/ CLAT PG 2023** are hereby instructed that they must have to carry out Registration and also submit Application Form through Online Mode only by paying the requisite Registration Fee of **Rs.1500/-** excluding processing charges and taxes, as applicable (non-refundable). The Online Registration Process shall commence w.e.f. **23.02.2023**. The word “Registration” henceforth shall mean Online Registration as well as submission of Online Application Form.
2. The registration process will be done through online mode on prescribed link at University website i.e. [www.ipu.ac.in](http://www.ipu.ac.in).
3. Online Registration for participation in Online Counselling is mandatory for admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code 112) for Academic Session 2023-24.

#### **4.1.2 Important Dates/Time**

| Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Starting date | Closing date |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| Online Registration and Submission of Online Application Form along with Registration Fee for admission in Programmes MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code-121) and Master of Law (LL.M.) (Code 112) on the basis of CAT 2022/ CMAT 2023/ CET 2023/CLAT UG 2023/ CLAT PG 2023 | 23.02.2023    | 30.04.2023   |

**Note: In University School of Management Studies (USMS) admissions in Programmes MBA, MBA (Financial Analysis), MBA (Analytics) (Code 101) will be carried out Only on the basis of merit of overall percentile in CAT 2022 through Online Centralized Counselling for Academic Session 2023-24 not through CMAT 2023/ CET 2023.**



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## **CHAPTER 5: Details pertaining to GGSIPU CET (Common Entrance Test) 2023 for Programmes MBA.**

### **5.1 Syllabus of GGSIPU CET (Common Entrance Test) 2023**

| S. No. | Name of Programme                                                | CET Code | Subjects for Entrance Test*                                                                                                                                           |
|--------|------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | MBA, MBA (International Business),<br>MBA (Financial Management) | 101      | i. English Language & Comprehension (30%)<br>ii. Numerical Ability (30%)<br>iii. General Awareness (10%)<br>iv. Reasoning ability including data interpretation (30%) |

\* The division of the number of questions in subparts of the syllabus is indicative.

#### **NOTE:**

- Level of questions asked shall be as per the level of qualifying examinations for entry to the programme(s) of studies.

### **5.2 Scheme of GGSIPU CET (Common Entrance Test) 2023**

#### **5.2.1 Scheme of the Test:**

- The medium of question paper will be English language.
- Pattern of Examination:  
MCQ on OMR Sheets through Offline mode in Delhi/NCR Only OR Computer Based Test (CBT) through Online mode at the designated centres (Mode of examination will be notified on the University Website at later stage).

| Subject-wise distribution of Questions, Total Number of Questions and Marks, Type of questions will be multiple choice (MCQs) | Subjects for Entrance Test*                     |     |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-----|
|                                                                                                                               | English Language & Comprehension                | 30% |
|                                                                                                                               | Numerical Ability                               | 30% |
|                                                                                                                               | Reasoning ability including data interpretation | 30% |
|                                                                                                                               | General Awareness                               | 10% |

- The division of the number of questions in sub-parts of the syllabus is indicative:

|                |                                    |                     |
|----------------|------------------------------------|---------------------|
| Marking Scheme | Correct Answer                     | Four marks (+4)     |
|                | Incorrect Answer/ Multiple Answers | Minus one mark (-1) |
|                | Unanswered                         | No mark (0)         |



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### 5.3 General Guidelines for GGSIPU CET (Common Entrance Test) 2023

1. MCQ examination will be conducted for CET.
2. The test centers for the Common Entrance Tests to be conducted by the University shall be notified by GGSIPU.
3. There shall be negative marking for every incorrect answer. 'Incorrect answers will include wrong answers' as well as "those which contain more than one answer to the question." For each incorrect answer 1 mark will be deducted.
4. The University shall declare the result in respect of qualifying candidates and the list will be displayed on the University's website, i.e., <http://www.ipu.ac.in> No separate intimation to this effect will be sent to the candidates individually.
5. The University does not issue or supply or intimate the marks / ranks to any candidate and no correspondence on the subject will be entertained. However, marks obtained by individual candidate can be seen or downloaded from the University's website <http://www.ipu.ac.in>
6. The rules of examinations as enshrined in the University Act, Statutes, Ordinances, Regulations and procedures or as approved by the Vice Chancellor of the University shall be applicable on all candidates.

#### 5.3.1 Guidelines for Filling of Application Form for GGSIPU CET- 2023

In addition to the instructions available at FAQ on the University website, the following guidelines may be read by all applicants before filling the application form:

1. The candidates are advised to go through the admission Brochure carefully and acquaint themselves with all requirements in respect to filling up of the Online Application Forms for the CET.
2. Any candidate may fill any application form for admissions. It will be the sole responsibility of the candidate to make sure that he / she is eligible and fulfills all the conditions prescribed for admission. The fee paid for application for admission shall not be refundable.
3. If ineligibility of a candidate is detected at any stage before or after examination / declaration of result or during any stage of the programme, his / her candidature / admission will be cancelled without any notice, disciplinary action will be taken against him / her and entire fee will also be forfeited. The Vice Chancellor, Guru Gobind Singh Indraprastha University may cancel the admission of any student for specific reasons at any stage.
4. Incomplete application form will be summarily rejected and no request will be entertained in this regard.
5. **Name of the Candidate:** Candidates should write his / her Name in CAPITAL LETTERS as given in Class X or equivalent certificate. If your name has several initials, leave one blank after each of them.
6. **Name of Father / Mother:** Write the name of your Father or Mother exactly as in your Class X or equivalent certificate. Writing your mother's name is compulsory.



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7. **Date of Birth:** Enter the date, month and year of your birth as per English calendar and as recorded in your School / Board (Class – X) / Pre-University examination certificate. Birth field is mandatory. If the date of birth is not filled, the date of birth value of 01.01.1950 will be used.
8. **Category:** Select the appropriate option for your categories – SC, ST, OBC, UR, EWS, Physically Handicapped / Persons with disability, Defence and J & K Migrant. If no category is specified, you would be considered as falling under the ‘General’ category. And, no claim whatsoever shall be entertained thereafter. Category certificate to be verified during admission/ Counseling. If a candidate falls in more than two categories, he / she can select multiple options. If a general category candidate fills up a reserved category, then the candidature for admission to be considered if and only if the rank is within the general cut off rank.
9. **Gender:** Select the correct option.
10. **Region:** Select the option titled “Delhi Region” if you have passed your qualifying examination from any College located in Delhi or from any institution affiliated to GGSIP University. Select the option titled “Outside Delhi” if you have passed your qualifying examination from any school / College located in any other part of the country (India) excluding the institutions affiliated to GGSIP University. Incorrectness in Region may lead to cancellation of admission on verification of documents.
11. **Qualifying Exam:** Select the option titled “PASSED” if you have already passed qualifying examination, which makes you eligible for the Entrance Test. Select the option titled “APPEARING” if you are appearing for the examination, which makes you eligible. The title “APPEARING” covers the cases of “APPEARED” candidates also.
12. **Religion:** Select the appropriate option. Minority certificate will be verified at the time of admissions for consideration of admissions in minority institutions.
13. **Nationality:** If your nationality is Indian, option indicated for “INDIAN”. If your nationality is not Indian; option indicated for “OTHERS”.
14. **Mailing Address:** Write your name and complete mailing address IN CAPITAL LETTERS including the PIN CODE. Candidates are required to enter correct Mobile numbers and email address at which the SMS/communication is to be sent.
15. **Photograph of the Candidate:** The candidate should upload his / her recent colour photograph with white background of size as specified. Your face should cover about 75% of the photograph (without attestation) taken on or after 01st January of the admission year. The candidate should also upload his / her scanned signature and scanned left thumb impression. Instructions for photograph:
  - i. Photograph should not have cap, goggles etc. (Spectacles are allowed). The face of the candidate should cover about 75% of the photo.
  - ii. The candidate should keep two identical photographs with him / her, in reserve which may have to be used for pasting in the Admit Card at the time of Entrance Test / Counseling / Admission, in case of doubt regarding the identity.



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16. **Visible Mark of Identification:** Candidate should mention visible mark of identification.

17. **Centre of Common Entrance Test:**

- i. Exam Centre for CET shall be in Delhi/NCR Only. Examination Centre once allotted by the University will not be changed and no request in this regard will be entertained under any circumstances.

18. **Verification and Counter signatures:** While filling up the application form, the candidate must verify the correctness of all the particulars furnished by him / her. In case any candidate is found to have furnished false information or is found to have concealed any material information in his / her application, he / she will be debarred from admission. Further, such a candidate shall also be liable for punishment.

19. The candidate will be solely responsible for all the consequences arising out of any error or omission in the Application Form.

NOTE: Candidates are advised to refer Chapter-3 (Admission Criteria for admission in Programmes MBA (Code 101) before choosing mode of admission i.e. through CAT/CMAT/CET. No request shall be entertained for change at any stage.

### 5.4 Guidelines/Instructions for reporting for GGSIPU CET (Common Entrance Test) 2023

1. After registration for CETs, the E-Admit Cards will be made available on GGSIPU website: <http://www.ipu.ac.in> for downloading and printing by candidates. In case the E-Admit card is without photograph, candidates are advised to bring 02 recent passport size photographs at the examination center along with photo Identification proof for pasting in the attendance sheet/admit card by the Invigilator.
2. The candidate must bring print out of the E-Admit Card to the allocated examination center on the Date and Time mentioned along with at least one valid ORIGINAL PHOTO IDENTIFICATION CARD viz. Voter Identity Card, Driving License, PAN Card, Passport, Aadhaar Card, Employer ID (Government) issued by Government Authorities. **(NO COLOUR PHOTOCOPY / SCANNED COPY / SOFT COPY OF THE IDENTITY CARD SHALL BE ACCEPTED UNDER ANY CIRCUMSTANCES).** No candidate will be allowed entry without valid E-Admit Card and Photo Identification Card (in original). Please retain this E-Admit Card carefully for future records
3. The medium of questions paper will be in English language.
4. For rough work, candidates should bring at least two pens.
5. **NO REQUESTS FOR CHANGE IN EXAMINATION DATE/SESSION/CENTRE/VENUE WILL BE CONSIDERED UNDER ANY CIRCUMSTANCES.**
6. The candidate is required to reach/report at examination center as per reporting time.



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7. The duration of Examination will be of 150 Minutes and shall consist of Objective Type 100 Questions with 4 Multiple Choice Responses (Answers) out of which candidate has to choose one correct response (answer) only. Each question shall carry Four Marks. **There shall be a negative marking of one mark for every wrong answer.**
8. Candidates are advised to reach their allotted examination center on or before reporting time as mentioned in E-Admit Card. The entry gates of examination center will be closed half an hour before commencement of Examination. **NO LATE COMING IS ALLOWED UNDER ANY CIRCUMSTANCES.**
9. The candidates should check the particulars viz., Name, Date of Birth, Category, Sub-category, etc. mentioned in E-Admit Card carefully and also eligibility in all respects as per admission process in **Admission Brochure**.  
In case of grievance w. r. t. particulars i.e., Name, Date of Birth, Category, Sub-category, any admit card related query, etc. as mentioned in online application is not resolved, then the candidate is advised to personally report at the ‘**Facilitation Counter**’ in the University Campus at Dwarka from 10.00 AM to 02.00 PM with copies of documentary proofs i.e., copy of online application form, certificate, testimonials, etc. along with **two (2) passport size photographs** and photo identity card so that necessary corrections are made.
10. Your candidature in the whole admission process /selection process is **“PURELY PROVISIONAL”** pending scrutiny of your eligibility as mentioned in the **Admission Brochure** for the programme. In case, it is found at any stage of selection that the candidate does not fulfill the eligibility criteria and any information provided by the candidate is found to be false or is not in conformity with the eligibility criteria mentioned in the Admission Brochure including Age, Caste Category, Sub-Category, Application Fee, Educational Qualification, etc. the candidature of such a candidate will be rejected at any stage of selection process and even after appointment.
11. **The candidate should bring print out of E-Admit Card, Identity Proof (in original), 2 recent color passport size photographs to the Examination Centre. In case of post marriage change in name, the candidate must bring the original matriculation certificate along with marriage registration certificate / other documentary proof (in original) to establish the Identity after marriage.**  
Frisking will be done at entry gates and during examination. Candidates are strictly advised not to bring any electronic devices viz., mobile or cellular phones, electronic gadgets, earphones or microphones, all type of watches, electronic or non-electronic communication devices, hand bags, purse, calculator, log tables/pager, digital diary, book/notes, pen and any type of metallic items etc. which are strictly prohibited in the examination center. If any candidate is found in possession of any of these devices/documents, his/her candidature is liable to be disqualified. Candidates are also advised not to bring any valuable costly items to the examination center as arrangement of safe keeping of the same cannot be assured and exam center will not be responsible for safe custody, loss or theft.
12. The candidate should retain the E-Admit Card carefully for future records as the same is required to be produced at the time of counseling and verification of documents.



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13. The candidates as per government guidelines who have disability of 40% or more may opt for his or her own scribe for marking responses (answers) on their behalf, if so desired, provided that they produce original medical certificate issued by competent medical authority regarding such disability at the time of entry to the examination center. All the candidates with disabilities will be allowed “compensatory time” of 50 minutes i.e. 20 min per hr. (over and above the normal duration of examination i.e., 2:30 Hrs.). A scribe declaration form will be provided on the GGSIPU website, which is to be downloaded, filled and brought along with admit card on the day of examination.
14. Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means i.e., verbal or written, electronic or mechanical or taking away the papers supplied in the examination center or found to be in unauthorized possession of test content will be considered as serious misconduct and will be debarred/disqualified from examination. GGSIPU will take disciplinary and legal action as per rules and such cases will be reported to police, if necessary.
15. Candidates must refrain from creating any obstruction during the conduct of examination. If any candidate is found obstructing the conduct of the examination or creating disturbances at the examination venue, his/her candidature shall be summarily cancelled. Such candidate shall also be liable to be debarred from future examinations of the GGSIPU and legal proceedings could be initiated against him/her.
16. Any query/objection related to any question and its option(s)/answer by the candidates will be addressed by payment of Rs. 200/- per question only through ONLINE ‘Objection Link’ within 72 hours from the opening of objection link, when the details of the said link are provided at GGSIPU website: <http://www.ipu.ac.in> after the close of the examination. No separate communication in this regard will be sent to the candidates individually. Any representation thereafter, in this regard will not be entertained. Objection/complaint received through any other mode of communication/channel will not be entertained under any circumstances. A notice in this regard will be displayed on University Website.
17. The candidates should regularly visit GGSIPU website <http://www.ipu.ac.in> for latest updates through notifications, instructions, circulars related to this admission process.
18. No travelling expenses will be admissible for appearing in CET.
19. The tentative schedule of the CET shall be notified later alongwith exact date and shift (Timing)

### 5.5 Expected Behavior and discipline during GGSIPU CET 2023 (Common Entrance Test)

1. If any candidate is found using any UNFAIR MEANS or does not observe discipline during conduct of the Common Entrance Test, the University will take necessary disciplinary action against such candidate(s).
2. No candidate should carry any textual material, printed or written, bits of papers or any other material except the admit card (without envelope) inside the examination hall. If the candidate is



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found to be copying or conversing with other candidate(s) or having in his/her possession papers, notes or books/ any electronic material with or without relevant text, he/she will be disqualified from taking the Test and the next one or two such Tests depending on the nature of offense. This shall be treated as the use of unfair means.

3. Carrying of cell phone, pager, calculator pen or any other electronic gadgets to the Examination Centre is strictly prohibited. The University will neither make any arrangement for the safe custody of any of these items nor will be responsible for loss of any such item. Hence, the parents may counsel their wards for not carrying such items with them while going to respective examination centres for taking the CET. If the candidate is found in possession of such gadgets during the examination/test, it shall be treated as the use of unfair means.
4. Candidates must not obtain or give or attempt to obtain or to give undesirable assistance of any kind during the Test, as it shall be treated as the use of unfair means.
5. Any attempt to note down questions during the test or to take away pages/ copy of from the Test Booklet will be viewed very seriously, and invite legal action. This shall be treated as the use of unfair means.
6. Candidate shall maintain perfect silence during examination/CET; attend to their papers only. Any conversation, gesticulation or causing disturbance during the Test will be deemed to be an act of misbehavior and is, therefore, strictly prohibited. Also, if a candidate is found impersonating or using unfair means, he/she will be disqualified from taking the test.
7. The decision in regard of usage of unfair means shall be taken by the University on the report of the centre superintendent of the test centre, on the recommendation of a constituted committee by the Controller of Examinations of the University. The constitution of the committee shall be done by the Controller of Examinations. The decision of the Controller of Examinations shall be final.

### **5.6 Information regarding GGSIPU CET 2023 Admit Card**

To be notified later, GGSIPU

### **5.7 Preparation of GGSIPU CET 2023 Merit**

Rules for tie-breaking:

1. A Merit Ranking will be arrived based on the Score secured against Total Score. In case scores are same for more than one candidate, the ranking will be done as follows:
  - a) on sectional scores considered in the order of English Language & Comprehension, Numerical Ability, Reasoning ability including data interpretation and General Awareness;
  - b) having a lesser ratio of negative to positive responses
2. Candidates having same score shall be listed in a chronological (ascending) order as per their date of birth.



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- Candidates having same score would be given the same Merit, and the Merit number would be increased by the same number i.e. if there are two candidates at Merit 2, Merit 3 would not be awarded to the next candidate but Merit 4 would be given.

### 5.8 Instructions for GGSIPU CET 2023

Instructions for the Common Entrance Test 2023 are as below:

- The Common Entrance Test shall be based on the topics as specified in the CET syllabus section.
- The candidates are required to report at their respective Examination Centre at least half an hour before the CET along with two copies of their Admit Card issued by the University. **No candidate will be allowed to enter the CET Centre after the scheduled commencement of exam.**
- Entry into the examination centre or hall after the scheduled commencement of examinations / test shall be deemed as usage of unfair means. The candidature of such candidates shall be summarily cancelled on the basis of the report of the centre superintendent and / or the University Representative at the examination centre.
- The Test will start exactly at the time mentioned on the Admit Card and an announcement to start will be made by the invigilator.
- While the test is in progress, the invigilator will check the Admit Cards of the candidates to satisfy himself/herself about the identity of each candidate. The invigilator will also put his/her signature in the space provided for the purpose on the Admit Card.
- The candidate will have to sign the Attendance Sheet against his/her CET Roll Number.
- A signal will be given at the beginning of the Test. A signal will also be given at the closing time when the candidates must stop marking the responses.
- No candidate will move out of the examination hall until the time prescribed for the Test is over.
- For all programmes: Each question carries four marks. For each incorrect response, one mark will be deducted from the total number of marks obtained by the candidate. No deduction from the total marks will, however, be made if no response to a question is indicated. Candidates are advised not to attempt a question if they are not sure of the correct answer. If a candidate darkens more than one oval against a question, it will be deemed to be an incorrect answer and will be negatively marked. .
- In case of any confusion, invigilator may be contacted.
- No candidate, without the specific permission of the Centre Superintendent or the invigilator concerned, shall leave his/her seat in the examination hall until he/she has finished his/ her paper, failure to do so may be treated as usage of unfair means.
- Smoking in the examination hall during the hours of the Test is strictly prohibited.
- Tea, coffee, cold drinks or snacks are not allowed inside the examination hall during the Test.
- Candidates shall maintain perfect silence and attend to their papers only. Any conversation, gesticulation or causing disturbance in the examination will be deemed to be an act of misbehaviour and is, therefore, strictly prohibited. Also, if a candidate is found impersonating or using unfair means, his/ her candidature shall be cancelled and he/she will be liable to be debarred from taking any entrance tests of the University either permanently or for a specified period depending upon the nature of the offense, in addition to any other action which may be taken under the Indian Penal Code. If any candidate is found using any unfair means at any stage of admission process or does not observe discipline during the conduct of the Entrance Test,



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his/her candidature is liable to be cancelled, as such behaviour shall be deemed as the usage of unfair means.

### **5.9 Tentative dates for GGSIPU CET 2023**

The GGSIPU CET 2023 shall be tentatively conducted in the second week of May, 2023, however, the exact final dates and details of Common Entrance Tests shall be notified later by Examination Branch.



## **CHAPTER 6: Information regarding result awaited cases for Admission**

### **6.1 Result Awaited / Compartment / Supplementary Cases:**

- i. All such candidates who have appeared in the qualifying examination (irrespective of the outcome of their final result) will be eligible to appear in the CET 2023-24 and all such candidates will be provisionally admitted in the respective programmes;
- ii. **The candidate will have to submit the final result of qualifying degree proving his/her eligibility on or before 30<sup>th</sup> September 2023 to their concerned Dean/Principal/Director of their respective School/College/Institute where the admission has been granted provisionally. The concerned Dean/Principal/Director must submit the details of these result provisionally admitted students within 7 days i.e. 7<sup>th</sup> October 2023 to Joint Registrar (Admissions), GGSIPU, 16 C Dwarka, New Delhi 110078. In case the candidate fails to submit his/her final result of qualifying degree in the manner as prescribed above to prove his/her eligibility on or before 30<sup>th</sup> September 2023, whatsoever, the reason may be, his/her admission will be treated as null and void (cancelled) and the entire fee will be forfeited and under no any circumstances he/she will be allowed to appear in the End Term Exam. No extension beyond 30<sup>th</sup> September 2023 shall be allowed by the University. The Dean/Director/Principal will be responsible to ensure that the eligibility of all students are checked by them to ensure correctness of admissions especially in case of provisional students. The provisional admission will automatically stand cancelled if the candidates fail to submit result in time i.e. 30<sup>th</sup> September 2023.**

**Note:** Those candidates who are seeking provisional admission due to non-declaration of their final year/final semester (please see Appendix 4 of Part F) will however have to provide proof of having passed all papers in all the previous years/ semesters of qualifying degree examinations (whichever relevant). The candidate shall give documentary proof of having appeared in the last semester/year of qualifying examination at the time of Reporting in the allotted College.

The candidate shall undertake that he has appeared in the final semester/final year examination as on date of admission and result of which has not been declared and is expected to be declared latest by 30<sup>th</sup> September 2023. He shall further declare that he has no compartment as on this date in his qualifying examination and he is seeking provisional admission only due to non declaration of result of final year/final semester of the qualifying examination by Board/University and not on account of compartment in current or previous years of qualifying degree examination as on date of admission.

1. There will be no rounding-off of the percentage of marks of qualifying examination while deciding the basic eligibility of any candidate for admission for e.g. if a candidate obtained 49.9% marks in his/her qualifying examination, then it will not be rounded-off to 50%. Therefore, the candidate is not eligible for that programme where the minimum requirement of marks is 50%. In case candidate for any reason fills the minimum% wrongly in Verification Form, he/she shall be solely responsible.
2. **Physical Fitness:** The applicant must be in good mental and physical health and should be free from any physical / mental defect which is likely to interfere with his/her studies including active outdoor



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duties required of a professional. Accordingly, all the students shall be required to submit a Medical Certificate indicating fitness from a Doctor with valid registration under the Medical Council of India act, at the time of admissions / counselling.



## **CHAPTER 7: Information regarding Age Limit and relaxation in Age Limit**

### **7.1 Age Limit for programmes:**

| S.No. | Programme                                                                                                                                                                                                          | As on 01.08.2023 candidate should not be beyond                                                                                                 |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | MBA                                                                                                                                                                                                                | 35 years                                                                                                                                        |
| 2     | Integrated Bachelor of Arts-<br>Bachelor of Law (Honours)<br>[Integrated BA- LL.B. (Hons.)]/<br>Integrated Bachelor of Business<br>Administration- Bachelor of<br>Law (Honours) [Integrated<br>BBA- LL.B. (Hons.)] | No Age Limit, subject to notification of Bar Council<br>of India or the Hon'ble Court(s) before the<br>commencement of Counselling / Admissions |
| 3     | Master of Law (LL.M.)                                                                                                                                                                                              | 35 years                                                                                                                                        |

#### **Note:**

Candidates desirous of applying for age relaxation as per norms above should apply in writing to **In-Charge (Admissions), Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi 110078** before start of Counselling.

### **7.2 Information regarding relaxation in Age Limit**

**7.2.1 Age Relaxation:** The upper age limit may be relaxed upto a maximum of five years in exceptional cases by the Admission Officer (designated) of the concerned programme if he/she is satisfied with the merit of the case. Candidates exceeding the upper age limit upto five years may provisionally apply/ appear in the Common Entrance Test. However, they would be required to submit to the satisfaction of the Admission Officer an explanation regarding the gap period, i.e., the details of the period spent by him/her after passing the qualifying examination to justify the relaxation. Such explanation should be in the form of an application to the concerned Admission Officer along with supporting documents (if any). Any relaxation of age beyond this shall be given by the Registrar of the University. The candidates desirous of applying for age relaxation should apply in writing to Joint Registrar (Admissions), Guru Gobind Singh Indraprastha University before start of counselling.

**7.2.2** If a candidate takes admission on the basis of a false age claim, the admission of such a candidate shall be cancelled with forfeiture of entire fees paid, as and when such cases are detected.



## **CHAPTER 8: Seat Allocation**

### **8.1 Abbreviation**

NCR: National Capital Region.

NCT of Delhi: National Capital Territory of Delhi.

### **8.2 Region wise Seat Distribution**

#### **8.2.1 Delhi Region 85% of the Sanctioned Intake.**

The candidates shall be considered as **Delhi Region Candidates** if they have passed the qualifying examination from any school / Institute located in NCT of Delhi or from any College / Institute affiliated to GGSIP University. All such candidates shall be notified as “**Delhi Region Candidates**” for the purpose of counseling for admission.

#### **8.2.2 Outside Delhi Region 15% of the Sanctioned Intake.**

The candidates shall be considered as **Outside Delhi Region Candidates** if they have passed the qualifying examination from any school / Institute located Outside Delhi. All such candidates shall be notified as “**Outside Delhi Region Candidates**” for the purpose of counseling for admission.

The policy as stated in the admission brochure is subject to the change in compliance of the University and/or Government of NCT of Delhi policies as notified from time to time, on or before the date of commencement of first counselling.

### **8.3 Minority/ Non Minority Affiliated Colleges/Institutes**

#### **8.3.1 Non Minority Affiliated Colleges/Institutes**

- a. 85% seats are reserved for Delhi Region Candidates, i.e. those who have passed the qualifying examination from any school/Institute located in NCT of Delhi and will be grouped under term “Delhi Region Candidate”. These seats will be filled up through the merit /rank list of the respective CET Code prepared for Delhi Region candidates. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centres in Delhi will be considered as Delhi Region Candidates but the responsibility to provide proof of his/her study centre in Delhi will be of the candidate only. These will also apply to candidate seeking admission as per point 27 of Important Instructions of this Admission Brochure.
- b. 15% seats are reserved for Outside Delhi Region Candidates, i.e. those who have passed the qualifying examination from any school/ Institute located outside Delhi and will be grouped under term “Outside Delhi Region Candidate”. These seats will be filled up through the merit/rank list of the CET prepared for Outside Delhi Region Candidates. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centres outside Delhi will be considered as Outside Delhi Region Candidates but the responsibility to provide proof of his/her study centre outside Delhi will be of the candidate only.
- c. Seat allocation for Delhi Region Candidate and Outside Delhi Region Candidate will be on the basis of directions of Govt of NCT of Delhi.



### 8.3.2 Minority Institutions

The seats would be allocated on as per policy of Govt. of NCT of Delhi that have a minority status.

#### Note for Section 8.3:

1. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/Board and fail to provide the proof of his/her study centre issued by the respective Board / University of being located in Delhi shall not be considered for Delhi region Seats, and shall be considered for admission in the Outside Delhi Region Category.
2. **De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice Versa:** Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa for the programmes for which offline counseling will be done during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region). It is clarified that no such conversion will be allowed during 1st counselling. Instructions for the programme for which online counseling is done, are mentioned later in the Admission brochure.
3. In case of Self Financing Colleges/Institutes (except Minority Institutions), Sanctioned Intake includes 10% Management Quota (unless surrendered by the respective College/Institute) seats (as per the CET Code). However, in case of University Schools of Studies, Govt. Institutes and Minority Institutions, there will be no Management Quota.

### 8.4 University School of Studies (USS)/Affiliated Government Colleges

- a. 85% seats are reserved for Delhi Region Candidates, i.e. those who have passed the qualifying examination from any school/Institute located in NCT of Delhi or from any College / Institute affiliated to GGSIP University and will be grouped under term “Delhi Region Candidate”. These seats will be filled up through the merit /rank list of the respective CET Code prepared for Delhi Region candidates. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centres in Delhi will be considered as Delhi Region Candidates but the responsibility to provide proof of his/her study centre in Delhi will be of the candidate only. These will also apply to candidate seeking admission as per point 27 of Important Instructions of this Admission Brochure given in the beginning of this Admission Brochure.
- b. 15% seats are reserved for Outside Delhi Region Candidates, i.e. those who have passed the qualifying examination from any school/ Institute located outside Delhi and will be grouped under term “Outside Delhi Region Candidate”. These seats will be filled up through the merit/rank list of the CET prepared for Outside Delhi Region Candidates. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centres outside Delhi will be considered as Outside Delhi Region Candidates but the responsibility to provide proof of his/her study centre outside Delhi will be of the candidate only.
- c. Seat allocation for Delhi Region Candidate and Outside Delhi Region Candidate will be on the basis of directions of Govt. of NCT of Delhi.



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## **CHAPTER 9: Reservation Policy**

### **9.1 Abbreviations:**

D : Delhi Region  
OD : Outside Delhi Region  
GEN : General Category  
SC : Scheduled Caste  
ST : Scheduled Tribe  
Def : Defence  
PWD : Persons With Disability  
OBC : Other Backward Castes  
MGMT : Management Quota  
DSC : Delhi Region Scheduled Caste  
DST : Delhi Region Scheduled Tribe  
Ddef : Delhi Region Defence  
DPWD : Delhi Region Persons With Disability  
DOBC : Delhi Region Other Backward Castes  
ODSC : Outside Delhi Region Scheduled Caste  
ODST : Outside Delhi Region Scheduled Tribe  
ODDef : Outside Delhi Region Defence  
ODPWD : Outside Delhi Region Persons With Disability  
AISC : All India Region Scheduled Caste  
AIST : All India Region Scheduled Tribe  
AIDef : All India Region Defence  
AIPWD : All India Region Persons With Disability  
KM : Jammu and Kashmir Migrants  
EWS: Economically Weaker Section

### **9.2 Relaxation in Eligibility**

Candidates belonging to Scheduled Castes/Scheduled Tribes/Widows or Wards of Defence Personnel / Persons With Disability will be allowed 5% relaxation of marks in the minimum eligibility requirement or as specified by the statutory body governing the programme of study, irrespective of the fact whether there exists any reservation for any category of such candidates or not.

#### **Note:**

- iii. Relaxation of any kind, as mentioned above and elsewhere in this Admission Brochure, will be granted to only those candidates, who are able to produce necessary relevant supporting documents as per the Admission Brochure before the Admission Officer present at the Venue of the Document Verification / Counselling / Admission. Therefore, for seeking those relaxations, necessary documents must be obtained in advance by all candidates from the Competent Authority as prescribed.
- iv. **In addition to original document as referred above, the candidate will also have to upload/submit/bring the relevant format as per Appendix 10 of Part F duly completed in original and signed which will become part of the Admission file.**



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### 9.3 Reservation Policy for USS/Affiliated Govt. Institutions and Affiliated Self Financing Colleges/Institutions other than Minority Institutions

The Reservation Policy for the University Schools, Government Institutes and Self Financing Colleges/Institutions affiliated with this University, other than minority institution, for the Academic Session 2023-24 is as:-

| For University Schools of Studies and Government Institutions Located in NCT of Delhi                                                                                               | For Institutions Located in NCT of Delhi in except minority status institutions                                                                                                                                                                                                                                                            | Self Financing Institutions Located in NCR' outside Delhi except minority status institutions                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 85% of the sanctioned intake shall be allocated for Delhi Region wherein reservation of seats shall be as under:<br>DSC - 15%<br>DST - 7.5%<br>DOBC - 27%<br>DDEF – 5%<br>DPWD – 5% | 85% of the sanctioned intake (minus the management quota which is 10% of total seats unless surrendered by the institution for common counselling) shall be allocated for Delhi Region wherein reservation of seats shall be as under:<br>DSC - 17%<br>DST - 1%<br>DDEF – 5%<br>DPWD – as per policy of Govt of NCT of Delhi               | 85% of the sanctioned intake (minus the management quota which is 10% of total seats unless surrendered by the institution for common counselling) shall be allocated for Delhi Region wherein reservation of seats shall be as under:<br>DSC - 15%<br>DST - 7.5%<br>DDEF – 5%<br>DPWD – as per policy of Govt of NCT of Delhi             |
| 15% of the sanctioned intake shall be allocated for outside Delhi Region wherein reservation of seats shall be as under:<br>ODSC - 15%<br>ODST - 7.5%<br>ODDEF – 5%<br>ODPWD – 5%   | 15% of the sanctioned intake (minus the management quota which is 10% of total seats unless surrendered by the institution for common counselling) shall be allocated for outside Delhi Region wherein reservation of seats shall be as under:<br>ODSC - 15%<br>ODST - 7.5%<br>ODDEF – 5%<br>ODPWD – as per policy of Govt of NCT of Delhi | 15% of the sanctioned intake (minus the management quota which is 10% of total seats unless surrendered by the institution for common counselling) shall be allocated for outside Delhi Region wherein reservation of seats shall be as under:<br>ODSC - 15%<br>ODST - 7.5%<br>ODDEF – 5%<br>ODPWD – as per policy of Govt of NCT of Delhi |

**Note: Reservation for EWS category is applicable only in University School of Studies and Govt. Colleges, if affiliated. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable.**

- 1 For Institutions funded by the Central Government, if affiliated, the seat matrix shall be as per the Orders of Government of India or Government of NCT of Delhi.
- 2 For minority institutions located both in the NCT of Delhi, and Outside NCT of Delhi in NCR, the seats are reserved as per the request of the Institution for the appropriate minority segment, and



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remaining seats thereafter shall be allocated with reservation as per the policy of the Govt. of NCT of Delhi.

- 3 For institutions located in NCR, the bifurcation of seats (85% for Delhi Candidates and 15% for outside Delhi Candidates) is as per the policy received from Govt. of NCTD applicable for Academic Session 2023-24, if there is any change in this policy before the commencement of counseling / admissions in the current Academic Session, the same shall be applicable.

### NOTE:

1. The candidate seeking admission under reserved categories has to mandatorily produce the caste/category certificate in his/her name at the time of Enrollment for Online Centralized Counselling. The certificate in the name of either of the parents (Mother/Father) is not acceptable and the candidate shall not be entitled / eligible for admission against reserved seats, even on the basis of any undertaking.
2. The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. in case any candidate claims for the seat reserved for DSC/DST category then He/She has to bring SC/ST/ certificate issued by Govt. of NCT of Delhi and also should have passed his/ her qualifying exam from Delhi School/College.
3. 10% of the total seats will be allocated as management quota in Self Financing Affiliated Institutes only (unless surrendered by the College/Institute) seats as per the provisions of “Delhi Professional Colleges or Institutions Act 2007” and the Rules 2007 made thereafter and other instructions issued by Govt. of NCT of Delhi or GGSIP University. However in University Schools of Studies, Minority status Institutions and Government Institutions, there will be no Management Quota.
4. Reservation in OBC category is not applicable at Master's level and Postgraduate Diplomas.
5. **In addition to original document as referred above, the candidate will also have to upload/submit/bring the relevant format as per Appendix 10 of Part F duly completed in original and signed which will become part of the Admission file.**

### 9.4 Scheduled Castes and Scheduled Tribe

1. In order to claim reservation under this Category, the candidate must have a rank in the merit list of CAT 2022/ CMAT 2023/ CLAT UG 2023/ CLAT PG 2023. Any unfilled seat(s) reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa and will not be offered to any other reserved category.

2. In case sufficient number of eligible candidates of Scheduled Castes and Scheduled Tribes are not available, the seats thus remaining vacant will be treated as unreserved after the two rounds of Online counselling of the reserved categories.

3. The online counselling process during the 2<sup>nd</sup> round shall allot all the reserved seats to the reserved category candidates. In case, after completion of the process of allotment, the seats in the SC category remain vacant, then, those seats shall be converted to the ST category and shall be offered to ST category for allotment. In case, the ST category candidates are not available, to utilize the vacant seats of SC, then, the seats shall be converted to Un-reserved category in the same region.



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4. Similarly, if after allotment of seats during the 2<sup>nd</sup> round, the ST category seats remain vacant, then, the vacant seats shall be offered to the SC category candidate. In case, the SC category candidates are not available, to utilize the vacant seats of ST, then, the seats shall be converted to Un-reserved category in the same region.

In the Online spot round of Centralized Counselling there shall be no reservation on the basis of category as the vacant seats of SC & ST, if vacant on account of non-availability of SC & ST category candidates would have been converted into Un-reserved category prior to Spot Round of Centralized Counselling.

A list of approved Competent Authorities for the issuance of Scheduled Caste and Scheduled Tribe certificates is as under:-

- i. District Magistrate, Additional District Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate, Taluk Magistrate, Executive Magistrate and Extra Assistant Commissioner;
- ii. Chief Presidency Magistrate, Additional Chief Presidency Magistrate and Presidency Magistrate;
- iii. Revenue Officer not below the rank of Tehsildar;
- iv. Administrator, Secretary to the Administrator or the Development Officer (Lakshdweep & Minicoy Islands).

### NOTE:

1. The candidates belonging to the communities, which are not included in the list of Scheduled Castes for Delhi, in the Presidential order, will not be entitled to admission in the University against the seats reserved for Scheduled Castes candidates of the Delhi Region. The candidates, belonging to the communities, included in the list of Scheduled Castes, in the Presidential order, in relation to Delhi will be entitled to be considered for admission in the University, against the seats reserved for SC candidates, in terms of the Presidential order dated 20th September, 1951, as amended time to time, by the law made in this regard.
2. The required certificate (s) for reserved categories will be essential at the time of the Online counselling for admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians.
3. In case of married woman, applying to any Programme under reserved category, the applicant has to produce the caste certificate in her name. Certificate in the name of husband/ mother /father is not acceptable.
4. However for Central Government Institutions, if affiliated, seat allocation will be on the basis of seat matrix provided by the Central Government Institute or the instructions received from Govt. of India.



## 9.5 Defence Category

In reference to letter no.DHE6(32)/Court Case/2012-13/2067-2077 dated 08.05.2019 on the reservation in respect of wards of Paramilitary Force/Police Personnel with direction to follow same Reservation Policy as mentioned in year 2018-19 in the forthcoming sessions in admission to the wards of Paramilitary Force/Police Personnel. The reservation preference policy in respect of wards of Armed forces shall be as per the letter no. F. No 6(1)2017/D (Res.II) Govt of India, Ministry of Defence, Department of Ex-Servicemen Welfare dated 21.05.2018 circulated vide this Directorate of Higher Education letter no. F.No. DHE6(32)/Court Case/2012-13/3333-39 dated 06.07.2018.

- Priority I : Widows/Wards of Defence personnel/Para Military Personnel killed in action. Required Certificate: Proof in Original.
- Priority II : Wards of Defence Personnel and ex-servicemen/Para Military personnel disable in action and boarded out from service with disability attributed to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services in action and was boarded out.
- Priority III : Widows/Wards of Defence personnel/Para Military personnel who died in peace time with death attributable to military service. Proof in Original.
- Priority IV : Wards of Defence personnel/Para Military personnel disabled in service and boarded out from service with disability attributable to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services and was boarded out.
- Priority V : Wards of serving Defence personnel and Ex-Servicemen /para military/police personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original.
- Param Vir Chakra
  - Ashok Chakra
  - Maha Vir Chakra
  - Kirti Chakra
  - Vir Chakra
  - Shaurya Chakra
  - Sena, Nau Sena, Vayu Sena Medal
  - Mention in Despatches
  - President's Police Medal for Gallantry
  - Police Medal for Gallantry

As per letter no. 371/Adm/Medical Seats/Vol.I dated 02.07.2020 of Govt of India, Ministry of Defense, Kendriya Sainik Board, West Block 4, Wing-7, R K Puram, New Delhi 110066, the precedence of Gallantry Awards as per Priority V.

- Priority VI : Wards of Ex-Servicemen. Required Certificate: Original ex-servicemen Identity Card/discharge book supported by PPO (Pension Payment Order).
- Priority VII : Wives of
- Defence personnel disabled in action and boarded out from service. Required Certificate:Original disability certificate clearly indicating the disability is attributable to Military Services in action and was boarded out.



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ii. Defence personnel disabled in service and boarded out with disability attributable to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services and was boarded out.

iii. Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original. Only the Gallantry Awards specified in Priority V shall be considered:

Priority VIII : Wards of Serving Personnel. Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

Priority IX : Wives of Serving Personnel. Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

For claiming reservation on a seat reserved for Defence Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced as proof for claiming reservation in a particular category at the time of counselling for admission.

In addition to original entitlement card/ document as referred above, the candidate will also have to bring the relevant format as per Appendix 1 of Part E duly completed in original and signed by the competent authority which will become part of the Admission file.

The policy of the University in regard to defence category, in effect at the time of notification of the counselling detailed schedule, shall be used for admission.

### Note:

1. Sena/ Nau Sena/ Vayu Sena Medal: This Medal is awarded for Gallantry as well as for distinguished service. Accordingly, it is notified in correspondence as under:-
  - i. Sena Medal (G)/ Nau Sena Medal (G)/ Vayu Sena Medal (G) for the medal awarded for Gallantry.
  - ii. Sena Medal (D)/ Nau Sena Medal (D)/ Vayu Sena Medal (D) for the medal awarded for Distinguished Service. However, for the purpose of reservation, only notification which states that the Sena Medal has been awarded for Gallantry will be accepted and the Sena Medal for Distinguished Services will not be considered.
2. For admission to a seat reserved for Defence Category:
  - i. Entitlement card in original issued by the Record Officer of the Unit/ Regiment of Armed Personnel of the Armed Forces in case of Armed Personnel.
  - ii. The Children/ Widow of the officers and men of Armed forces who died or were disabled on duty must submit a certificate to that effect from the following authorities.
    - i. Secretary, Kendriya Sainik Board.
    - ii. Secretary, Rajya/ Zila Sainik Board.
    - iii. Officer-in-Charge, Record Office.

**Note:** A statement to the effect that “the death/ disability is attributed to military service” is required to be included in the certificate.



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### 9.6 Persons with Disabilities (PWD)

PH/PWD seats in Government Colleges shall be 5% in accordance with the provisions of ‘The Rights of Persons with Disabilities Act 2016’ (PWD ACT) while it shall be as per policy of Govt. of NCT of Delhi in Self Financing Institutions. All the candidates who furnish PWD certificate from any Government Hospital located in Delhi or Outside Delhi under the provisions of ‘The Rights of Persons with Disabilities Act 2016, shall be eligible for claiming reservation on Delhi and Outside Delhi seats (based on the location of their qualifying exam). Reservation of seats for persons with benchmark disabilities is open to all specified categories.

### 9.7 Other Backward Castes

**27% seats are reserved for Delhi OBC Category belonging to the list of OBC castes in Delhi. The reservation will be available only in the University Schools of Studies and other Government Institutions.** Students will be admitted in this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi. Certificate issued by Govt. of India or any state government will not be accepted under any circumstances. The reservation for OBC Category is only for candidates who are from Delhi Region. A certificate issued by a Competent Authority of Delhi to an individual on the basis of Caste Certificate of his/her parents from another state will not be accepted for claiming a seat under OBC Category. **Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes. The non-creamy layer certificate should be issued after 31<sup>st</sup> March, 2023. It is mandatory to submit the Non-Creamy Layer Certificate issued after 31<sup>st</sup> March, 2023 for claiming Reservation against OBC Category.**

**The OBC reservation shall be applicable only to Undergraduate programmes of studies (except PGMC) within Government Institutes. No OBC reservation shall apply to post-graduation or higher level programmes of studies and in Self financing Institutes.**

However for Central Government Institutions, seat allocation is on all India basis among the category of seats including OBC and for such reservation the certificate issued should be as per the central list of OBC and the non-creamy layer certificate should be issued after 31<sup>st</sup> March, 2023.

A list of approved Competent Authorities for the issuance of OBC certificates is as under:-

- i. District Magistrate, Additional District Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate, Executive Magistrate.

### 9.8 Minority Institutions

Some of the self – financing institutions affiliated to the University have a minority status. For minority institutions located both in the NCT of Delhi, and Outside NCT of Delhi in NCR, the seats are reserved as per the request of the Institution for the appropriate minority segment, and remaining seats thereafter shall be allocated with reservation as per the policy of the Govt. of NCT of Delhi.



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### 9.9 Jammu & Kashmir Migrants

One seat, which will be supernumerary in nature is earmarked for Kashmiri migrants in each Institution. Admission will be based on merit through CET. A certificate of competent authority for availing admission against Kashmiri Migrant Quota is to be produced by the candidates at the time of counselling/admission. Since the seats of Kashmiri Migrant Quota are supernumerary, they will not be converted at all in any other category in case they remain unfilled. The University earmarks the seats reserved for the Jammu & Kashmir Migrants in a institution in specific programme of study at the time of counseling as per current practice. If any guidelines are received for the Government of NCT of Delhi before the commencement of counseling for the Academic Session 2023-24, the same shall be applied.

#### Note for Section 9.1:

1. It will be mandatory for the candidates to upload on the website the required reserved categories certificate (s) at the time of the Online Registration or at the time of Online Enrolment for participation in Centralized Counselling for claiming admission in a reserved category seat and under no circumstances the request of the candidate shall be entertained for considering his/her candidature in reserved category without bonafide certificate uploaded. It is re-iterated that no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/guardians.
2. In case of married women applying to any Programme under reserved category has to produce the caste/tribe certificate in the name of herself. Certificate in the name of husband/mother/father is not acceptable.
3. The conversion of seats reserved for SC, ST, Minority, etc. to Un-reserved Category shall be done only after the completion of two rounds of counselling for the reserved categories and no such conversion will be allowed during the 1st counselling. However, while converting the seats, any unfilled seat(s) reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be effected.
4. If any change in the reservation policy is made by the Government of NCT of Delhi, the same will be announced on University's Website ([www.ipu.ac.in](http://www.ipu.ac.in)) and implemented.
5. **Clarification for Admissions in Reserved Category:** Admission will be permissible to qualified candidates in any programme in the following conditions:-
  - i. If qualifying examination is passed from Delhi and Reservation certificate issued from Delhi for SC/ST categories, then admission is permissible under **Delhi Reserved category**.
  - ii. If qualifying examination is passed from Outside Delhi and Reservation certificate issued from anywhere in India, including Delhi for SC/ST categories, then admission is permissible under Outside Delhi Reserved category.
  - iii. If qualifying examination is passed from Delhi and Reservation certificate issued from Outside Delhi for SC/ST categories, then admission is permissible only under Delhi General category for institutions where admission categories are Delhi and outside Delhi; while for institutions where admissions are done on all-India basis, these candidates shall be eligible to claim All India SC/ST reservation.



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### **9.10 Economically Weaker Section (EWS)**

Implementation of 10% reservation of Economically Weaker Sections, as per letter no. F.DHE.1(119)/Estt./2018-19/2549-76 dated 17.06.2019 in terms of OM No. F No. 12-4/2019-U1 dated 17.01.2019 issued by the Ministry of Human Resource Development, Department of Higher Education in this respect to give effect to the provision of the Constitution (One Hundred and third Amendment) Act, 2019 for all higher educational institutions funded/aided, directly, or indirectly, by the Government of NCT of Delhi. The candidates shall be granted admission in EWS category subject to fulfillment of all the conditions as per rules of Govt.

**Note:**

- 1 Reservation for EWS category is applicable only in University School of Studies and Govt. Colleges if affiliated only. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable.**
- 2 Reservation for EWS category is applicable for Un-reserved Category Candidate only. Candidates claiming reservation for SC/ST Category will not be considered for reservation under EWS Category.**
- 3 EWS Certificate should be issued after 31<sup>st</sup> March, 2023 stating valid for year 2023-24.**



## **CHAPTER 10: Management Quota Admissions in Self Financing Institutes/Colleges**

### **10.1 Management Quota Admissions in Self Financing Institutes/Colleges**

As per provisions in the ‘The Delhi Professional Colleges or Institutions (prohibitions of capitation fee regulation of admission, fixation of Non-Exploitative Fee and other measures to ensure equity and excellence) Act 2007’ (Delhi Act 8 of 2007), Govt of NCT of Delhi, in every Institutions, except the minority institution / unaided Institutions who have Surrendered Management Quota, for the Academic Session 2023-24 and subject to the provisions of this Act, ten percent (10 %) of the total seats in an unaided institution shall be allocated as ‘Management Seats’.

In accordance with the provisions Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission , Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Act, 2007, the Rules specifically Rule 8(2) (a) (ii) to (x) of the Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission , Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Rules, 2007, Govt. of NCT of Delhi order No. DHE.4(4)/GGSIPU/2019/4674-76 dated 22.09.2022, and other relevant instructions issued by Govt. of NCT of Delhi as well as GGSIP University.

Relevant Sections of ‘The Delhi Professional Colleges or Institutions Act 2007’ containing provisions are reproduced for reference: of the candidates-

#### Section 12

#### Allocation and reservation of seats

- (1) In every institution, except the minority institution
- (a) Subject to the provisions of this Act, ten percent of the total seats in an unaided institution shall be allocated as management seats.
  - (b) Eighty five percent of the total seats, except the management seats, shall be allocated for Delhi students and the remaining fifteen percent seats for the outside Delhi students or such other allocation as the Government may by notification in the official Gazette, direct;
  - (c) Supernumerary seats for non-resident Indians and any other category shall be as may be prescribed.
- (2) In the seats mentioned in sub-section (1), an institution shall reserve-
- (a) Seventeen percent seats for the candidates belonging to the Scheduled Castes Category, one percent seats for the candidates belonging to the Scheduled Tribes category and such percentage of seats, for any other category including Other Backward Classes as may be prescribed;
  - (b) For seats not mentioned as allocated for Delhi students in sub section (1), fifteen percent seats for candidates belonging to the Scheduled Castes category, seven and a half percent seats for the candidates belonging to the



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*Scheduled Tribes category and such percentage of seats, for any other category as may be prescribed.*

- (c) *Subject to clause (a) and clause (b) above, three percent seats for persons with disabilities as provided in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), and, such percent of seats for the wards of defence personnel and any other category, as may be prescribed.*

### Section 13

*Manner of Admission* An institution shall, subject to the provisions of this Act, make admission through a common entrance test to be conducted by the designated agency, in such manner, as may be prescribed;

*Provided that the management seats may be advertised and filled up, from the candidates who have qualified the common entrance test, by the institution in a transparent manner based on the merit at the qualifying examination.*

The Act provides for reservation in management quota also. All institutions admitting students in Management quota shall ensure compliance of statutory reservations as enumerated in the said act. The Government of NCT of Delhi, Directorate of Higher Education, in exercise of the powers conferred by section 23 of the Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Act, 2007 vide letter no. DHE-4(15)/2006-07/1546-1605 dated 14.06.2007 has notified the Rules regarding filling up of the 10% Management Seats. The Rule 8 of said Rule is reproduced as below:-

### Rule 8. Allotment of Seats

(2) Every Institution other than a minority institution, shall provide for seats in respect of management quota, wards of defence personnel, persons with disability and others in the manner as described below:-

#### (a) Management Quota-

- i. The Chairman or Secretary of the highest management body of the Institution shall furnish an affidavit to the designated agency, mentioning therein that they have followed the procedure laid down in the Act and these rules in a transparent manner and that they have done so without any prejudice or undue favour. Such an affidavit shall accompany the list of successful candidates under management quota, to be lodged with the University in the manner laid down in sub-clause (viii).
- ii. The institution shall advertise the admission notice for management quota seats in at least two leading daily newspapers, one in Hindi and other in English in addition to displaying the same on the institution's website and the institution's notice board, kept at a conspicuous place. The admission notice shall be displayed at least a fortnight before the last date for closing of admission for the concerned course in the University and shall include therein information necessary for the students seeking admission to management



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quota seats. The admission notice shall include therein the place from which admission forms will be available, the date, the time and manner for submission of completed applications and the schedule for various admission processes and counselling. Prospective applicants shall be given a period of at least eighteen days to apply for seats under the management quota, in the aforementioned manner.

- iii. While calculating the management seats, fraction less than 0.7 shall be ignored and above that converted into one full seat.
- iv. Based on the aggregate marks obtained by qualified applicants at the qualifying examination, the institution concerned shall prepare and display the rank ordered merit list of such applicants on the institution's website and notice board kept at a conspicuous place of the institution, within two days of the closing date for receipt of the management quota applications. The criteria for rank ordering of applications with a tie in the qualifying examination's aggregate marks shall be the same as those laid down in the admission brochure or as laid down by the designated authority.
- v. Based on the merit list so drawn up, the institutions concerned shall conduct admission counselling for allotment of branches/Programmes to qualified applicants within a period of three days of drawing up of the merit list of qualified management quota applicants. Such admission counselling will, however, be subject to the condition that there shall not be more than two rounds of counselling. The list of applicants who will be called for given round of admission counselling shall be displayed on the institution's website and notice board, kept in a conspicuous place.
- vi. Following the conduct of admission counselling, the list of applicants admitted to the management quota seats made on the basis of the merit list drawn up in the aforementioned manner and the balance of the management quota seats in each Programme shall be published at the end of each round of counselling on the website of the institution as well as that of the designated agency. A copy of such list shall be displayed on the notice board of the designated agency as well as that of the institution, kept at a conspicuous place for the information of the candidates and others. The list of the candidates being called for the first round of counselling shall be displayed in the aforementioned manner along with the merit list, indicating therein the date, time and place at which the counselling will be held. The date, time and place of the second round of counselling will be displayed along with the list of candidates admitted in the first round of counselling.

Provided that the second round of counselling shall commence only twelve hours after publications of the list of applicants admitted in the first round of counselling and the discipline/Programme-wise balance of seats.



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- vii. The last date to fill up the management quota seats will be nine calendar days after the last date for regular admissions (**i.e. Reporting of Candidates in the last Counselling prior to SPOT Counselling**) in the University and the concerned Programme.
- viii. All admissions made to the management quota seats shall be provisional and will need ratification by the designated agency, which will convey its decision within a day of being informed by the institution of the list of successful candidates and the basis of their selection as per procedure mentioned herein before.
- ix. The affiliated institutions shall not be authorized to admit candidates against the management quota seats after the cut-off date fixed as mentioned in sub-clause (vii) above.
- x. **If any dispute arises with regard to the admission under the management quota seat(s), the designated agency or the Government, as the case may be, shall have the overriding power to issue directions to the institution which shall be binding upon the institution concerned”.**

Thus, the affiliated institutions, those which are eligible for management quota seats and are desirous of filling the seats shall follow the following schedule for admissions in the management quota:

1. Advertisement by the institution for management quota seats as per conditions of time schedule as laid down in the Rules notified.
2. Display of notice for management quota admission on the Institution website and notice board (notice should include the disciplines, programmes of studies and the management quota seats available):
3. Submission of the copies of the newspaper advertisement and the website and notice board notices in this regard to the University admission branch:
4. Last date for inviting applications:
5. Display of the merit list made on the basis of the qualifying Examinations marks by the institution on the website and the Notice board of the institution of all the applicants. And, submission of the merit list of all applicants to the Admission branch of the University:
6. First Counselling for management Quota seats by institutions:
7. Display of vacancy by the institution for the second round Of management quota admission on the institution website and the institution notice board. And, the submission of the Such notice(s) to the Admission branch of the University:
8. Second counseling by the institutions for the management quota seats:
9. Submission of complete management quota seat admissions List and student files to the Admission Branch of the University by the institution together with all other documents required:

All (desirous candidates and concerned institutions affiliated to the University) are required to meticulously follow the prescribed procedure as notified as per the rules regarding filling of Management Quota and submit the list of the candidates admitted along with affidavit of the Chairman or Secretary of the highest Management body of the Institution to the designated agency, mentioning therein that they have followed the procedure laid down in the Act and these rules in a transparent manner and that they have done so without any prejudice or undue favour. Such an affidavit shall accompany the list of



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successful candidates under management quota, to be lodged with the University in the manner laid down in sub-clause (viii) and as procedure as laid down for Management Quota in the rules as per Notification dated 14.06.2007 as above as per section 8 (2) a (ii) to (x), immediately and as specified the last date to fill up the Management Quota seats will be within 9 calendar days after the last date for regular admissions in the University and concerned case, failing which no cognizance will be taken by the University, of the candidate(s) admitted by you under the Management Quota. **All admissions made to the Management Quota seats by the Institutions shall be provisional till the University as designated agency ratifies the same.**

The results of any candidate desirous of seeking admissions to the self – financing institutions affiliated to the University must be declared before preparation of the Merit for Management Quota. These results should be such that the candidate is eligible for the award of the qualifying degree for admissions to the programme of study and satisfies all eligibility criteria specified in this admission brochure and has qualified the common entrance test (or the national level test deemed as CET) as prescribed for a specific CET code / programme of study.

Failure by any institution to follow the rules, procedures and schedule as prescribed shall lead to non-ratification of management quota admissions of an institution by the University.

**Important Note: It is mandatory for all the candidates desirous of seeking admission through management quota to complete the process of Online Registration by paying the requisite Registration Fee as per the University procedure and it is also mandatory that the said candidate should have either qualified in the notified National Level Test (CAT 2022/ CMAT 2023/CLAT 2023) or in the GGSIPU CET 2023.**

The respective affiliated Colleges shall have to carry out Online Reporting of the candidates admitted through Management Quota on the same day of having completed the process of Management Quota Counselling as per the laid down procedure for Management Quota admissions..

**Govt. of NCT of Delhi vide the Order No. F.No. DHE.4(4)/GGSIPU/2019/4674-76 dated 22.09.2022 has issued directions regarding Online Registration for Management Quota admissions on the University portal and display of Merit List on the portal to bring transparency/ clarity and efficiency in the admissions against Management seats in private institutions affiliated to GGSIP University.**

**As per the directions issued by Govt. of NCT of Delhi, GGSIPU shall make an online portal to display the branch-wise, College-wise seats available under Management Quota.**

**The Govt. of NCT of Delhi further directed that prospective students shall apply online against the available seats under Management Quota and all the merit list College-wise shall be published online.**



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A Management Quota Admission Monitoring Committee (MQAMC) is required to be constituted in each private institution affiliated with GGSIPU for grievance redressal and suggestions for further improvement in the admission process against Management Quota seats. The MQAMC shall comprise of the following:-

- (a) Nominee of the Vice Chancellor, GGSIPU
- (b) Nominee of the Director, Directorate of Higher Education
- (c) The Principal/ Head of the concerned affiliated institution
- (d) The Admission In-Charge of the concerned affiliated institution

- (i) The Rule 8 (2) (a) (ii) provides that the admission notice shall be displayed **at least fortnight before the last date for closing of admissions for the concerned Programme in the University.**

### Explanation:

The admission notice can be displayed even 03 months before the last date for closing of admissions for the concerned Programme in the University but it is mandatory that 14 days preceding the last date the admission notice must remain displayed.

This instructions have a logic and rational as the candidate will always be aware about the schedule of counselling happening in the University and will have definite knowledge of the likely last date of closing of admissions for the concerned Programme in the University.

- (ii) The Rule 8 (2) (a) (ii) provides that the prospective applicants shall be given a period of **at least 18 days to apply for the seats under the management quota in the afore mentioned manner.**

### Explanation:

This means that the notice will be at least 14 days prior to the last date for closing of admissions for the concerned Programme in the University but prospective candidates will be given 18 days to apply.

- (iii) The Rule 8 (2) (a) (iv) provides that the institution concern shall prepare and display the Rank ordered merit list of such applicants on the institutional website **within 2 days of closing date for receipt of management quota applications.**
- (iv) The Rule 8 (2) (a) (v) provides that the institution shall conduct admission counselling for allotment of branches/Programmes to the qualified applicants **within a period of 03 days of drawing up the merit list of qualified management quota applicants.**

### Explanation:

The public admission notice scheduled states at least 14 days prior to last date of closing of admission for the concerned Programme.



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18 days to be provided to the prospective candidates to apply for the seats under the management quota.

Thus, after 18 days period the Institute has to mandatorily upload the merit list within 02 days that means on 21<sup>st</sup> day the merit list has to be displayed and uploaded.

After display of merit list the institution has to conduct counselling within 03 days that means the institution must conduct counselling for management quota seats maximum on 24<sup>th</sup> day.

- (v) The Rule 8 (2) (a) (vi) provides that the **2<sup>nd</sup> round of counselling has to commence only 12 hrs after the publication of the list of applicants admitted in the 1<sup>st</sup> round of counselling.**

### **Explanation:**

This provides that maximum by 25<sup>th</sup> day, the admission process for the management quota seats must be completed.

- (vi) The Rule 8 (2) (a) (v) provides that **there shall not be more than 02 rounds of counselling and Rule 8 (2) (a) (vii) provides that the last date to fill up management quota seats will be 09 calendar days after regular admission in the University.**

- (vii) The Rule 8 (2) (a) (ix) mandates that Institutes shall not be authorized to admit candidates after cut off date as mentioned in sub-clause (vii) that means **no admissions against the management quota seats after 09 calendar days after regular admission.**

- a. A Management Quota Admission Monitoring Committee (MQAMC) is required to be constituted in each private institution affiliated with GGSIPU for grievance redressal and suggestions for further improvement in the admission process against Management Quota seats. The MQAMC shall comprise of the following:-
  - i. Nominee of the Vice Chancellor, GGSIPU
  - ii. Nominee of the Director, Directorate of Higher Education
  - iii. The Principal/ Head of the concerned affiliated institution
- b. Prospective students shall apply online against the available seats under Management Quota and all the merit list College-wise shall be published online.
- c. The Admission In-Charge of the concerned affiliated institution:
  1. The institution shall advertise the admission notice for inviting application for management quota seats in at least two leading daily newspapers, one in Hindi and other in English **being published in Delhi** in addition to displaying the same on the institution's website and the institution's notice board, kept at a conspicuous place. **The copy of Advertisement will be sent on the same day through E-mail in the office of Designated agency. The Designated Agency will also show the same on their website.**



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2. The admission notice shall be displayed at least a fortnight before the last date for closing of admission (**i.e. Reporting of Candidates in the last Counselling prior to SPOT Counselling**) for the concerned Programme in the University.

**In the Advertisement of Admission Notice, Application Forms shall be invited after 02or 03 days from the date of advertisement published for the same.**

**Prospective applicants shall be given a period of at least eighteen working days to apply for seats under the management quota, in the aforementioned manner.**

3. The admission notice shall include therein the place from which admission forms will be available, starting date of application forms alongwith last date of submission of application, the time and manner for submission of completed applications and the schedule for various admission processes and counselling.

The admission notice include therein information necessary for the students seeking admission to management quota seats.

### **Note for Chapter 10:**

- (a) Reservation policy as enumerated above may be modified in light of instructions received from Statutory bodies governing specific programmes of studies, Govt. of India, Govt. of NCT of Delhi, Hon'ble Court(s) and / or the University, before the start of counselling or admissions.
- (b) Management Quota: Only CET (or the national level test deemed as CET) qualified candidates will be considered for admission through Management Quota in self financing affiliated institutions. The eligibility criteria for such candidates will be the same as for those admitted through counselling. The candidates are required to produce the original Admit Card for admission through Management Quota.
- (c) A candidate, who has taken admission through online / offline counselling or in the Spot / open house Counselling, shall not be eligible for admission in Management Quota Seats.



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# PART C

**Online Centralized Counselling Process for  
Academic Session 2023-24 & Tentative  
Centralized Counselling Schedule**



## **CHAPTER 11: Online Centralized Counselling Procedure & Tentative Counselling Schedule**

The online counselling will be conducted for the following given below programmes.

| S. No. | Abbreviated Name of Programmes                                                                                                                                                                  | Code |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 1.     | MBA, MBA (Financial Analysis), MBA (Analytics), MBA (International Business), MBA (Financial Management)                                                                                        | 101  |
| 2.     | Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA-LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] | 121  |
| 3.     | Master of Law (LL.M.)                                                                                                                                                                           | 112  |

### **11.1 General Instructions**

1. The detailed instructions about the online centralized counselling, User Manual, FAQs shall be available on the University website [www.ipu.ac.in](http://www.ipu.ac.in) & <https://ipu.admissions.nic.in>. Candidates are advised to go through the details thoroughly at these sites before registration. This information shall be available before the start of the online centralized counselling. Aspirants / candidates should keep seeing the University website(s) in this regard.
2. The candidates must read the conditions of eligibility as given in the Admission Brochure 2023-24 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before initiating the process of Online Registration.
3. It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or untrue the admission to the programme shall be cancelled and the fees will be forfeited.
4. In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for submission of online application during the last minute.
5. The detailed instructions regarding the procedures of the online centralized counselling for admission shall be notified prior to the time of start of counselling process, however, the tentative schedule has already been given in the Admission Brochure 2023-24. The instructions in this Admission Brochure 2023-24 shall be treated only as a general guidelines.
6. The Refund Policy has been provided in Part E of the Admission Brochure 2023-24 and the procedure for withdrawal from admissions prior to completion of admission process shall be notified separately on the University website.
7. **Instructions to the USS/ Institute/ Colleges regarding furnishing of Certificate stating the Reported Status against the finally Admitted Students after a particular Round of Online Counselling.**

All the University School of studies (USS) and Affiliated Institute/ Colleges are required to submit a certificate to the Admission Branch immediately after the reporting schedule of a



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particular Round of Counselling stating that, all the students allotted seats in their USS / Institute/ Colleges after a particular Round of Counselling have been shown reported on the NIC Portal and that there is not even a single Student being allowed to attend classes who has not been allotted any seat after a particular Round of Counselling and who has not reported/ paid balance fee in their USS/ Institute/ Colleges. In case any student who has not been allotted seat after a particular round of Counselling and who has not reported/ paid balance fee subsequent to the allotment is found/ Reported and attending classes at any later stage, the concerned USS/ Institute/ Colleges shall be responsible for the lapse and no such students, under any circumstances will be allowed to continue his/ her studies in the said USS/ Institute/ Colleges.

### 11.2 Submission of Online Counselling Participation Fee at the time of Enrollment for participation in Counselling process

1. Candidate has to deposit a fee Rs 1000/- plus charges as applicable, as one time (non refundable) Online Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable has to be paid by the candidate and are non-refundable.
2. For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <http://https://ipu.admissions.nic.in> and select the option for “payment of counselling participation fee”, enter CET details viz CET Roll No, Date of Birth and Mobile Number etc.
3. After submission of the details as mentioned in para 2, the candidate will get option of Online payment:
  - i. Net Banking /Credit Card and Debit Card.
4. The candidates are required to check the status of fee payment on the website (<http://https://ipu.admissions.nic.in>) and must take the printout of online fee confirmation receipt with the transaction details, to be retained for all future reference. In case of payment of fee through Challan, the candidate must retain the copy of the Challan after depositing the fees.
5. Candidates are advised in their own interest to complete the process of fee submission online much before the closing date and not to wait till the last minute to avoid transaction failure or any other technical fault due to congestion on web server on account of heavy load on internet/website.
6. If the fee is paid through credit/debit card and status is not ‘OK’, it means the transaction got cancelled and the amount will be refunded to concerned credit/debit card. Such candidates have to pay the fee once again.
7. In case of any problem regarding payment of fees, non availability of fee confirmation receipt on the website within the specified time as mentioned in point 4, candidate can contact Helpdesk of University to resolve the issue.
8. **Submission of registration fees of Rs. 1500/- is mandatory before initiating the process of enrollment by paying counselling participation fee of Rs. 1000/-. It is to inform that enrolling for Online Counselling by paying Counselling Participation Fee is mandatory for choice filling for further allotment of seat. The payment of Counselling Participation Fee is just a part of the counselling process and just payment of this fees does not entitle the candidate to admission.**

### 11.3 Enrollment for Centralized Online Counselling Process:

1. After confirmation of receipt of having paid the Counselling Participation Fee, for MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/



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Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA-LL.B. (Hons.)] (Code 121) and Master of Law (LL.M.) (Code 112), the candidate has to Enroll himself/herself within the specified period notified on the website.

2. The candidate during Registration, has already entered the programme code details in the admission website (<https://ipu.admissions.nic.in>) and after authentication, the candidate would have entered his/her personal /academic /contact details (with address, mobile no. & email ID).
3. During the Registration process, the candidate would have got login ID and password.
4. It is in the interest of the candidate to remember the password and keep it confidential, to avoid misuse by others for which University will not be responsible. The login Id and the password would be required by the candidate to complete the process of Enrollment and pay Counselling Participation Fee.
5. Change password: The candidates can also change the password if required using the change Password menu.
6. In case the candidate has problems in Online Enrollment, he/she needs to report in person to the Helpdesk of the University with the relevant proof of depositing the Registration Fee of Rs. **1500/-** before the end of the Enrollment period.
7. **Editing Registration Details: Candidates can amend/edit the registration details filled in the registration form by choosing “Edit Details” option from the menu within the specified period of Enrollment and thereafter the candidate shall lose the right to claim any ignorance for having failed to do so within time.**
8. Candidates are advised to check all the filled in details before taking the print out.
9. All candidates must take print out/screen shot of the Registration Form as well proof of having enrolled for online counselling (receipt of Counselling Participation Fee). The document verification shall be carried out through online mode on the basis of information provided and updated by the candidate till enrollment period.

### 11.4 Choice Filling

1. Choice filling is compulsory for allotment of seat. Candidate will not be considered for online allotment of seat without the filled in choices/preferences.
2. After enrollment for online counselling, candidate has to fill choices for allotment, from the list of all possible combinations of all Institutes and Programmes available, in the order of his/her preference, during the choice filling period.
3. Once the period for filling of choices/preferences is over, choices/preferences filled by candidate will be used for allotment of seat.
4. Candidates are advised and encouraged in their own interest to fill maximum number of choices, as it increases the possibility of getting the desirable seat. For the benefit of the candidates, the stream-wise and Institute-wise and rank-wise Admission Rank cut off data is available on University Website and as relevant link in <https://ipu.admissions.nic.in>.
5. From previous experiences, it has been noted that some candidates fill up very few / limited number of choices, may result in non allotment of seat during seat allotment. Therefore it is once again advised that the candidates should fill as many choices as possible to ensure that they have better chances of allotment of seat.
6. Candidates, however, will be given the opportunity to edit/modify/add/delete preferences after allotment of seat in Round 01 for the subsequent round of counselling.
7. The candidates are also advised to fill choices/preferences, then save the same and then take the print out of the saved choices/preferences to be retained for future reference.



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8. **Candidates and their parents are advised, in their own interest, to visit the various Colleges/Institutes affiliated to the University prior to the date(s) of counseling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various Colleges/Institutes which may facilitate their decision-making at the time of filling choices for various Colleges/Institution during the Online counseling for allotment of seat as per his/her preferred choice . Any representation regarding location of allotted Colleges/ Institution at far away distance from place of residence or non availability of transportation shall not be entertained by the University.**

### **11.5 Result / Allocation of Seats in every round**

1. After the choice filling period is over, all the choices/preferences filled by the candidate will be considered for online allotment of seat as per merit and respective category and region.
2. All such candidates, as listed below, will not be considered for allotment of seat:
  - i. Candidates who have not Enrolled by not paying the counselling participation fee,
  - ii. Paid the counselling participation fee but not Enrolled,
  - iii. Paid the counselling participation fee and Enrolled but not filled choices/preferences.
  - iv. Candidates who were allotted a seat in any round but did not pay the part academic fees of ` 60000/- shall not be considered in subsequent round of counselling.
  - v. Any other condition as defined by the communication of the University.
3. Results MUST be checked by the candidate through his/her account login given during the registration process. No personal intimation will be communicated to the candidate in person.
4. Candidate can print Provisional Allotment Letter, if the seat is allotted to him/her.
5. The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.
6. After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs. 60000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.
7. Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.
  - i. Through Net Banking/Credit Card/Debit Card.
8. Candidate can print Admission Fee Receipt, immediately after payment of part Academic Fee of Rs. 60000/- in case of option 7.
9. The option of printing the Academic fee receipt will be available only for the respective round within the specified period and the record will not be available in the subsequent round of online counselling.
10. In case the fee receipt is not available on the website within the specified time as mentioned in point 8, candidate is advised to contact Helpdesk of University to resolve the issue.



### **11.6 Option of Freeze/Float by candidate after allotment of seat after Round of Counselling**

1. After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account in the counselling website within the specified time period.
2. If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices should choose option FLOAT.
3. **Those candidates who opts ‘FLOAT’ option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.**

### **11.7 Withdrawal and Fee Refund after online Rounds of Counselling**

1. After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure.
2. All candidates who have withdrawn, freezed their seat, not paid the Part Academic Fee of Rs. 60000/- and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.

### **11.8 Last Round of Allotment of Seats for Online Counselling:**

1. Enumerated below is the standard procedure; however the University shall notify the procedure to be followed, through separate notification.
2. In the last round of online centralized counselling, the category wise seats shall be converted to unreserved category after doing seat allotment of the reserved category in case, even after exhausting the complete merit of reserved category candidates, the reserved category seats remain vacant.
3. The region wise seats shall not be converted to All India Region unless the complete merit list in that particular region has been exhausted. Thus, the vacant seats in the region shall be offered to the candidates in the same region till the merit is exhausted.
4. Only the candidates allocated seats, who have paid the Part Academic Fees of Rs. 60000/-, have not frozen their allotment, and have not withdrawn as per procedure notified, shall be eligible for the sliding round of online counselling.
5. During the process of sliding round, the preferences already entered shall be utilized for allotment of vacant seats. In the sliding round after completion of sliding process of the already allotted candidates, the vacant seats so created and available shall also be offered to the candidates as per the merit and preferences. Prior to the sliding round, the reserved category seats either would have been offered to the reserved category candidates or would have got converted to un-reserved category.



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### **11.9 Sliding of Allotted Seat after Last Round of Online Allotment of Seats:**

1. Enumerated below is the standard procedure; however the University shall notify the procedure to be followed, through separate notification.
2. Only the candidates who have been allocated seats before the sliding round and who paid the part academic fee of Rs. 60000/- and did not withdraw their admission or did not freeze the allotted seat by following due procedure of the University, shall be eligible for this round.
3. Also, the candidates who were not allotted any seat up till round 03 and has been allotted seat (based on the choices filled by them in Round 03) on the basis of merit-cum-choice principle, such newly allotted candidates shall have to submit the part academic fee of Rs. 60000/-.
4. The sliding round shall be based on the preferences already entered by the candidates in the online counselling system on the basis of merit of CET of the candidates.
5. If a candidate, who has paid the Part Academic Fees does not want to participate in the sliding round, then such candidates must freeze their allotment.
6. After the sliding round, the allocated candidates must report to the allocated institutions for verification of documents and payment of the balance amount of fees (if any).

### **11.10 Reporting of candidates to the allotted Institute/College:**

1. After the sliding round of online seat allotment, the candidate, if allotted a seat/retained the seat from earlier allotment/upgraded to higher choices/preferences, and if he/she has made the payment of part Academic Fee of Rs 60000/-, he can generate Provisional Admission Slip along with the Enrollment number.
2. The Candidate are required to report and join the respective School/College with the Admission Slip, the Provisional Allotment Letter, the Academic Fee Receipt and the necessary record for verification of documents at the School / institution/College and pay the balance amount of fees (if any), as per schedule notified on the website, failing which the admission shall be automatically cancelled.
3. The institutions / University Schools of Studies shall report the status of reported and non-reported candidates to the University. The vacant seats after the sliding round of online counselling and seats vacant due to non-reporting of candidates only shall be considered for spot counselling of the admission year.
4. All admissions in the University shall be provisional till regularized by the University.
5. Result Awaited candidates may please see the provisions contained in the chapter 6 of Part A.
6. Candidates who report to the allocated institutions and are reflected in the list submitted by the institutions as reported / admitted, shall be called “admitted students”, and if they wish to withdraw/cancel their admission, then they have to apply as per the refund policy of the University. The detailed refund policy of the University shall be notified separately on the University website.



### 11.11 Spot Counselling

1. The spot counseling shall be conducted online after completion of the admission process, only for the purpose of filling up vacant seats, if any.
2. All eligible candidates desirous of participating in the “Spot Counselling” shall have to pay a counselling (separate) participation fee for each round of Spot Counselling. The participation fees in the “Spot Counselling” shall be INR 500/- (non-refundable / transferable) for each round of Spot Counselling. However, the number of Spot Counselling Rounds shall be notified separately.
3. The “Spot Counselling” shall be done for vacancies remaining after reporting of allocated candidates to Schools of Studies / Colleges / institutions allotted and arising during the process of “Spot Counselling” as enumerated below. Since, all conversions of categories are completed in the last round of online counselling (Section 11.8), the spot counselling shall consider all seats to be filled as unreserved.
4. The vacant seats left after reporting /admission of candidates to institutions only shall be considered for filling in the spot counselling.
5. Any CET qualified candidates who have not taken admission in the rounds of Online counselling will be eligible to participate in the spot counselling, against the available vacant seat (if any).
6. The candidates who are allotted seat in rounds of online counselling and have paid the part Academic Fee of Rs 60000/- to confirm admission in any Institute/ College and have also reported to the concerned University School of Study / College / Institutions will be treated as “admitted” at the time of Spot Counselling. Such candidates, if they desire to participate in the “Spot Counselling” shall be required to pay a transfer fees of INR 5000/-, these candidates shall be considered as per their rank only, if they do not appear at the time of counselling for their rank, they shall not be allowed to participate. Moreover, the seats thus vacated by these candidates shall be offered to candidates participating in “Spot Counselling” with lower rank as compared to the candidates thus transferred. For such “transferred” candidates, the part academic fees paid by the candidate of Rs. 60000/- shall be adjusted during counselling. If a change of Institution / College occurs of such candidates, then the Institution / College from which the candidate is being transferred shall refund the balance fees paid (if any), that is the component of the fees paid by the candidate at the institution directly to the candidates on application by the candidate, and the candidate shall have to pay the balance fees (if any) of the institution to which the candidate is transferred as per schedule to be notified by the candidates.
7. Any candidate, who was admitted in any round and subsequently withdrawn as per procedure, will be eligible to participate in the Online Spot Counselling.
8. All admissions in the University shall be provisional till regularized by the University.
9. Result Awaited candidates may please see the provisions contained in the chapter 6 of Part B.
10. All “not admitted” candidates will be eligible to participate in the Spot Counselling.
11. Seats left vacant, if any, after spot counselling only shall be considered for admission process of filling up of vacancies for the admission year as per the policy of the University.

### 11.12 Filling of seats (if any) after Spot Counselling

1. If any seats are left vacant (out of the seats reported as vacant, after the reporting of “admitted / allocated” candidates to concerned University School of Study / College / Institution and taken to the spot counselling phase for filling up) out of the seats considered in the spot counselling, the procedure for filling up these seats shall be notified by the University on its website <http://www.ipu.ac.in>.



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### 11.13 Tentative Schedule of Counselling:

| Tentative Schedule of Counselling                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                            |
| Enrollment and payment of Counselling Participation Fee of Rs. 1000/- for participation in Online Centralized Counselling for admission in Programmes MBA (Code 101) on the basis of CAT 2022/ CMAT 2023 Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] on the basis of CLAT UG 2023 and Master of Law (LL.M.) on the basis of CLAT PG 2023 | Tentatively in the first week of May, 2023 |
| Enrollment and payment of Counselling Participation Fee of Rs. 1000/- for participation in Online Centralized Counselling for admission in Programmes MBA (Code 101) on the basis of GGSIPU CET 2023                                                                                                                                                                                                                                                                                          | Tentatively in the last week of May, 2023  |



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# PART D

**Sanctioned Seat Intake of Programmes MBA, Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] and Master of Law (LL.M.) for Academic Session 2022-23 and Tentative Seat Intake of Programmes MBA, Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] and Master of Law (LL.M.) in University School of Studies (USS) and Affiliated Colleges/Institutes during Academic Session 2023-24**



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## **CHAPTER 12: Sanctioned Seat Intake in University School of Studies in MBA/ Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)]/ Master of Law (LL.M.) Programmes**

12.1 Sanctioned Seat Intake of MBA/ Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)]/ Master of Law (LL.M.) Programmes in University School of Studies for Academic Session 2022-2023 and Tentative Seat Intake of MBA/ Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)]/ Master of Law (LL.M.) Programmes in University School of Studies for Academic Session 2023-2024

| S. No. | Name of the Institute                                                                                 | Programme                                                | Sanctioned Seat Intake for Year 2022-23 | Tentative Seat Intake for Year 2023-24 |
|--------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------------------|----------------------------------------|
| 1.     | University School of Management Studies, GGSIP University Campus, Sec 16 C Dwarka GGSIP University    | MBA                                                      | 120                                     | 120                                    |
|        |                                                                                                       | MBA (Financial Analysis)                                 | 60                                      | 60                                     |
|        |                                                                                                       | MBA (Analytics)                                          | 30                                      | 30                                     |
| 2.     | University School of Law & Legal Studies, GGSIP University Campus, Sector 16C, Dwarka, New Delhi - 78 | Integrated BA- LL.B. (Hons.)                             | 60                                      | 60                                     |
|        |                                                                                                       | Integrated BBA- LL.B. (Hons.)                            | 40                                      | 40                                     |
|        |                                                                                                       | (i) LL. M. (Corporate Law)- LLM (CL)                     | 40                                      | 20                                     |
|        |                                                                                                       | (ii) LL.M.(Intellectual Property Right)- LL.M. (IPR)     |                                         | 20                                     |
|        |                                                                                                       | (iii) LL. M. (Alternative Dispute Resolution) LL.M.(ADR) |                                         | 20                                     |
|        |                                                                                                       | (iv) LL.M. (Criminal Justice System)- LL.M (CJS)         |                                         | 20                                     |

**Note: The final seat intake shall be notified before start of choice filling during Online Centralized Counselling.**



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## **CHAPTER 13: Sanctioned Seat Intake for MBA/ Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)]/ Master of Law (LL.M.) Programmes in University Affiliated Institutes/ Colleges**

13.1 Sanctioned Seat Intake in University Affiliated Institutes/ Colleges for Academic Session 2022-2023 for MBA/ Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)]/ Master of Law (LL.M.) Programmes and Tentative Seat Intake in University Affiliated Institutes/ Colleges for Academic Session 2023-2024 for MBA/ Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)]/ Master of Law (LL.M.) Programmes:

### **A. For MBA Programmes:**

| S.No. | Institute Name                                                                                                   | Programme Duration<br>(2 Years)                           | Sanctioned<br>Seat Intake<br>for<br>Academic<br>Session<br>2022-23 | Tentative<br>Seat<br>Intake for<br>Academic<br>Session<br>2023-24 |
|-------|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------|
| 1     | Accman Business School, 46 A/2, Knowledge Park III, Greater Noida, UP 201308                                     | Master of Business Administration                         | 60                                                                 | 60                                                                |
| 2     | Army Institute of Management & Technology, Plot No. M-1, Block No. P-5, Sector-Pocket-5, Greater NOIDA-201306    | Master of Business Administration                         | 120                                                                | 120                                                               |
| 3     | Banarsidas Chandiwal Institute of Professional Studies, Plot No. 9 Sec 11, Phase I Dwarka, New Delhi 110075      | Master of Business Administration                         | 120                                                                | 120                                                               |
| 4     | Bhagwan Parshuram Institute of Technology, P.S.P04, Sector-17, Rohini, Delhi-110085                              | Master of Business Administration                         | 60                                                                 | 60                                                                |
| 5     | Delhi Institute of Advanced Studies, Plot No.6, Sector-25, Rohini, Delhi - 110085                                | Master of Business Administration                         | 180                                                                | 180                                                               |
|       |                                                                                                                  | Master of Business Administration (Financial Management)] | 60                                                                 | 60                                                                |
| 6     | Delhi Technical Campus, 28/1, Knowledge Park, III, Greater NOIDA, UP                                             | Master of Business Administration                         | 60                                                                 | 60                                                                |
| 7     | Dr. Akhilesh Das Gupta Institute of Technology & Management (Earlier name is Northern India Engineering College) | Master of Business Administration                         | 60                                                                 | 60                                                                |



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| S.No. | Institute Name                                                                                                                     | Programme Duration<br>(2 Years)                                      | Sanctioned<br>Seat Intake<br>for<br>Academic<br>Session<br>2022-23 | Tentative<br>Seat<br>Intake for<br>Academic<br>Session<br>2023-24 |
|-------|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------|
| 8     | Gitarattan International Business School, Rohini Educational Society at PSP, Complex-II, Madhuban Chowk, Delhi                     | Master of Business Administration (International Business) (Shift I) | 60                                                                 | 60                                                                |
|       |                                                                                                                                    | Master of Business Administration (Shift I)                          | 120                                                                | 120                                                               |
|       |                                                                                                                                    | Master of Business Administration (Shift II)                         | 120                                                                | 120                                                               |
| 9     | Institute of Information Technology & Management, D 29 Institutional Area, Janak Puri, New Delhi                                   | Master of Business Administration                                    | 60                                                                 | 60                                                                |
| 10    | Maharaja Agrasen Institute Of Technology, Sector-22, Rohini, Delhi – 110085                                                        | Master of Business Administration                                    | 180                                                                | 180                                                               |
| 11    | Management Education & Research Institute, 53-54, Institutional Area, Janak Puri, New Delhi - 110058                               | Master of Business Administration (Shift I)                          | 120                                                                | 120                                                               |
|       |                                                                                                                                    | Master of Business Administration (Shift II)                         | 120                                                                | 120                                                               |
| 12    | Rukmini Devi Institute of Advanced Studies, 2A & 2B, Ph-1, Madhuban Chowk, Rohini, Delhi - 110085                                  | Master of Business Administration (Shift I)                          | 120                                                                | 120                                                               |
|       |                                                                                                                                    | Master of Business Administration (Shift II)                         | 120                                                                | 120                                                               |
| 13    | Tecnia Institute of Advanced Studies, Madhuban Chowk, Rohini, Delhi - 110085                                                       | Master of Business Administration (Shift I)                          | 120                                                                | 120                                                               |
|       |                                                                                                                                    | Master of Business Administration (Shift II)                         | 120                                                                | 120                                                               |
| 14    | Shri Balwant Institute of Technology, Merrut Road (Pallri), Sonapat, NCR Delhi, Haryana (Jain Minority Institute)                  | Master of Business Administration                                    | 10                                                                 | 10                                                                |
| 15    | Delhi Institute of Technology & Management, NH-1, Village Barot, Tehsil Gannaur, Sonapat, Haryana (Sikh Minority Institute)        | Master of Business Administration                                    | 60                                                                 | 60                                                                |
| 16    | Maharaja Surajmal Institute, C-4, Janak Puri, New Delhi- 110058                                                                    | Master of Business Administration                                    | 120                                                                | 120                                                               |
| 17    | Centre for Development of Advanced Computing (C-DAC), Anusandhan Bhawan, C-56/1, Institutional Area, Sector-62, Noida-201309 (U.P) | Master of Business Administration                                    | 60                                                                 | 60                                                                |



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## B. For Programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA-LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA-LL.B. (Hons.)]:

| Sl. No. | Institute Name                                                                                                     | Programme Duration (5 Years) | Sanctioned Seat Intake for Academic Session 2022-23 | Tentative Seat Intake for Academic Session 2023-24 |
|---------|--------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------|----------------------------------------------------|
| 1       | Chanderprabhu Jain College Of Higher Studies & School of Law, Plot No. OCF, Sector A-8, Narela, Delhi              | Integrated BA-LL.B. (Hons.)  | 180                                                 | 180                                                |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 120                                                 | 120                                                |
| 2       | Delhi Institute Of Rural Development, Holambi Khurd, Delhi - 110082                                                | Integrated BA-LL.B. (Hons.)  | 60                                                  | 60                                                 |
| 3       | Dr. Akhilesh Das Gupta Institute of Technology & Management, FC-26, Shastri Park, New Delhi - 110053               | Integrated BA-LL.B. (Hons.)  | 60                                                  | 60                                                 |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 60                                                  | 60                                                 |
| 4       | Fairfield Institute of Management & Technology, Plot No. 1037/1, Kapashera, New Delhi - 110037                     | Integrated BA-LL.B. (Hons.)  | 240                                                 | 240                                                |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 240                                                 | 240                                                |
| 5       | Gitarattan International Business School, Rohini Educational Society at PSP, Complex - II, Madhuban Chowk, Delhi   | Integrated BA-LL.B. (Hons.)  | 120                                                 | 120                                                |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 120                                                 | 120                                                |
| 6       | Ideal Institute of Management and Technology, 16X, Karkardooma Institutional Area, Delhi - 92                      | Integrated BA-LL.B. (Hons.)  | 85                                                  | 85                                                 |
| 7       | Maharaja Agrasen Institute of Management Studies, Sector - 22, Rohini, Delhi - 110085.                             | Integrated BA-LL.B. (Hons.)  | 120                                                 | 120                                                |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 120                                                 | 120                                                |
| 8       | Maharaja Surajmal Institute, C-4, Janak Puri, New Delhi - 110058                                                   | Integrated BA-LL.B. (Hons.)  | 60                                                  | 60                                                 |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 60                                                  | 60                                                 |
| 9       | Trinity Institute of Professional Studies, Sec-9, Dwarka (Adjacent to Metro Pillar No. 1160), New Delhi - 110075.  | Integrated BA-LL.B. (Hons.)  | 60                                                  | 60                                                 |
| 10      | Vivekananda Institute of Professional Studies - Technical Campus, AU Block (Outer Ring Road), Pitampura, New Delhi | Integrated BA-LL.B. (Hons.)  | 300                                                 | 300                                                |
|         |                                                                                                                    | Integrated BBA-LL.B. (Hons.) | 240                                                 | 240                                                |



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| Sl. No. | Institute Name                                                                                                                       | Programme Duration (5 Years) | Sanctioned Seat Intake for Academic Session 2022-23 | Tentative Seat Intake for Academic Session 2023-24 |
|---------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------|----------------------------------------------------|
| 11      | Delhi Metropolitan Education, (Sunshine Education & Development Society), B-12, Sector 62, Noida, U.P.                               | Integrated BA-LL.B. (Hons.)  | 180                                                 | 180                                                |
|         |                                                                                                                                      | Integrated BBA-LL.B. (Hons.) | 120                                                 | 120                                                |
| 12      | JIMS Engineering Management Technical Campus, 48/4, Knowledge Park – III, Greater Noida                                              | Integrated BA-LL.B. (Hons.)  | 120                                                 | 120                                                |
|         |                                                                                                                                      | Integrated BBA-LL.B. (Hons.) | 120                                                 | 120                                                |
| 13      | KCC Institute of Legal & Higher Education, 2B-2C, Knowledge Park III, Greater Noida, Gautam Budh Nagar, UP                           | Integrated BA-LL.B. (Hons.)  | 120                                                 | 120                                                |
|         |                                                                                                                                      | Integrated BBA-LL.B. (Hons.) | 120                                                 | 120                                                |
| 14      | Trinity Institute of Innovations in Professional Studies, Plot No. 2B/1, Knowledge Park - III, Greater Noida, Uttar Pradesh - 201308 | Integrated BA-LL.B. (Hons.)  | 60                                                  | 60                                                 |
| 15      | United College of Education, Plot No. 50, Knowledge Park 3, Greater Noida, GB Nagar, U.P.                                            | Integrated BA-LL.B. (Hons.)  | 60                                                  | 60                                                 |
|         |                                                                                                                                      | Integrated BBA-LL.B. (Hons.) | 60                                                  | 60                                                 |



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## C. For Master of Law (LL.M.) Programmes:

| S. No. | Name of the Institute                                                                                            | Programme Duration (1 Year)                                                                                                                                                                                                                                             | Sanctioned Intake for Academic Session 2022-23 | Tentative Seat Intake for Academic Session 2023-24 |
|--------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------|
| 1.     | Vivekananda Institute of Professional Studies-Technical Campus, AU Block (Outer Ring Road), Pitampura, New Delhi | LL. M. (Corporate Law)                                                                                                                                                                                                                                                  | 40                                             | 40                                                 |
|        |                                                                                                                  | LL.M.(ADR)                                                                                                                                                                                                                                                              | 20                                             | 20                                                 |
| 2.     | Maharaja Agrasen Institute of Management Studies, Sector - 22, Rohini, Delhi - 110085.                           | (i) LL. M. (Corporate Law)- LLM (CL)<br>(ii)LL.M.(Intellectual Property Right)- LL.M. (IPR)<br>(iii) LL. M. (Alternative Dispute Resolution) LL.M.(ADR)                                                                                                                 | 30                                             | 30                                                 |
| 3.     | Fairfield Institute of Management & Technology, Plot No. 1037/1, Kapashera, New Delhi - 110037                   | (i) LL. M. (Corporate Law)- LLM (CL)<br>(ii)LL.M.(Intellectual Property Right)- LL.M. (IPR)<br>(iii) LL. M. (Alternative Dispute Resolution) LL.M.(ADR)<br>(iv) LL.M. (Criminal Justice System)- LL.M (CJS)<br>(v)LL.M. (Gender Justice & Women Empowerment)-LLM (GJWE) | 60                                             | 60                                                 |
| 4.     | Chanderprabhu Jain College Of Higher Studies & School of Law, Plot No. OCF, Sector A-8, Narela, Delhi            | (i) LL.M. in Corporate Law, Criminal Law & ADR<br>(ii) LL.M. in IPR & GJWE                                                                                                                                                                                              | 60                                             | 60                                                 |

Note: The final seat intake shall be notified before start of choice filling during Online Centralized Counselling. The final seat intake may vary subject to any instructions from the Govt. of NCT of Delhi. It is to inform that in case of any existing affiliated College/Institute is denied permission by the Govt. of NCT of Delhi or in case any new College/Institute is affiliated to impart education in programme MBA (Code 101), Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code 121) and Master of Law (LL.M.) (Code 112) then, these changes will be reflected in the final intake which will be notified on the University website prior to choice filling.



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# PART E

Fee Structure in University School of Studies and  
the Affiliated Institutes/Colleges (both in Self  
Financing and Government



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## CHAPTER 14: Fee Structure for University School of Studies

### 14.1 Fee Structure for Programmes MBA in University School of Management Studies for Academic Session 2023-2024 is detailed below:

| Sl. No.                                  | Fee Head                                              | Amount (Rs.) |
|------------------------------------------|-------------------------------------------------------|--------------|
| 1                                        | Tuition Fee (Per Annum)                               | 1,00,000/-   |
| 2                                        | University's Charges (Per Annum)                      | 20,000/-     |
| 3                                        | Alumni Contribution Fund (One Time Non refundable)    | 2,000/-      |
| 4                                        | Security Deposit (One Time – Refundable)              | 10,000/-     |
| A                                        | Fee Payable per year (1+2)                            | 1,20,000/-   |
| B                                        | Fee Payable (one time) at the time of admission (3+4) | 12,000/-     |
| Total amount payable (During first Year) |                                                       | 1,32,000/-   |

**NOTE:** During 2<sup>nd</sup> year onwards, candidates studying Programmes MBA in University School of Management Studies, have to pay Annual fee of Rs. 1,20,000/- (Rs. One Lakh Twenty Thousand Only or as notified by the GGSIP University) within notified dates and time (i.e. Approximately in Month of September every year) failing which candidature of the student may be cancelled.

### 14.2 Fee Structure for Programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code 121) and Master of Law (LL.M.) (Code 112) in University School of Law and Legal Studies for Academic Session 2023-2024 is detailed below:

#### 14.2 (i) For Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] (Code 121) programmes:

| Sl. No.                                  | Fee Head                                              | Amount (Rs.) |
|------------------------------------------|-------------------------------------------------------|--------------|
| 1                                        | Tuition Fee (Per Annum)                               | 80,000/-     |
| 2                                        | University's Charges (Per Annum)                      | 20,000/-     |
| 3                                        | Alumni Contribution Fund (One Time Non refundable)    | 2,000/-      |
| 4                                        | Security Deposit (One Time – Refundable)              | 10,000/-     |
| A                                        | Fee Payable per year (1+2)                            | 1,00,000/-   |
| B                                        | Fee Payable (one time) at the time of admission (3+4) | 12,000/-     |
| Total amount payable (During first Year) |                                                       | 1,12,000/-   |



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**NOTE:** During 2<sup>nd</sup> year onwards, candidates studying Programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] in University School of Law and Legal Studies, have to pay Annual fee of Rs. 1,00,000/- (Rs. One Lakh Only or as notified by the GGSIP University) within notified dates and time (i.e. Approximately in Month of September every year) failing which candidature of the student may be cancelled.

### 14.2 (ii) For all other full time programmes i.e. Master of Law (LL.M.) (Code 112)

| Sl. No.                                  | Fee Head                                              | Amount (Rs.) |
|------------------------------------------|-------------------------------------------------------|--------------|
| 1                                        | Tuition Fee (Per Annum)                               | 70,000/-     |
| 2                                        | University's Charges (Per Annum)                      | 20,000/-     |
| 3                                        | Alumni Contribution Fund (One Time Non refundable)    | 2,000/-      |
| 4                                        | Security Deposit (One Time – Refundable)              | 10,000/-     |
| A                                        | Fee Payable per year (1+2)                            | 90,000/-     |
| B                                        | Fee Payable (one time) at the time of admission (3+4) | 12,000/-     |
| Total amount payable (During first Year) |                                                       | 1,02,000/-   |

**NOTE:** During 2<sup>nd</sup> year onwards, candidates studying Programme Master of Law (LL.M.) in University School of Law and Legal Studies, have to pay Annual fee of Rs. 90,000/- (Rs. Ninety Thousand Only or as notified by the GGSIP University) within notified dates and time (i.e. Approximately in Month of September every year) failing which candidature of the student may be cancelled.



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## CHAPTER 15: Fee Structure in University Affiliated Self Financing Institutes/Colleges and Government Colleges

Refer notification no. GGSIPU/Incharge(Admissions)/Notice/2022/2673 dated 30.08.2022 regarding implementation of notification no. F.No. DHE.4(11)/5<sup>th</sup> SFRC/2021/1772-82 dated 04<sup>th</sup> April 2022 regarding fee of the affiliated Institutes/ Colleges located in Delhi for the Academic Year 2022-23, 2023-24, 2024-25 alongwith notification no. F.No.GGSIPU/DR(Aff.)/2022-23/6556 dated 06.10.2022 regarding Institutional Fee including Academic Fee for pursuing Programmes in unaided institutions (located in NCR) Affiliated to GGSIP University for the Academic Year 2022-23.

### 15.1 Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCT & NCR (other than located in NCT) running Programmes MBA for Academic Session 2023-24:

15.1(i) Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCT running Programmes MBA for Academic Session 2023-24:

| S.No. | Institute Name                                                                                                 | Programme Duration<br>(2 Years)                                            | Fee for the<br>Academic Year<br>2023-24 (in Rs.) |
|-------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------|
| 1.    | Banarsidas Chandiwalla Institute of Professional Studies, Plot No. 9 Sec 11, Phase I Dwarka, New Delhi 110075  | Master of Business Administration                                          | 123500                                           |
| 2.    | Bhagwan Parshuram Institute of Technology, P.S.P04, Sector-17, Rohini, Delhi-110085                            | Master of Business Administration                                          | 163300                                           |
| 3.    | Delhi Institute Of Advanced Studies, Plot No.6, Sector-25, Rohini, Delhi - 110085                              | Master of Business Administration                                          | 123500                                           |
| 4.    | Delhi Institute Of Advanced Studies, Plot No.6, Sector-25, Rohini, Delhi - 110085                              | Master of Business Administration<br>(Financial Management)]               | 123500                                           |
| 5.    | Dr. Akhilesh Das Gupta Institute of Technology & Management, FC-26, Shastri Park, New Delhi – 110053           | Master of Business Administration                                          | 123500                                           |
| 6.    | Gitarattan International Business School, Rohini Educational Society at PSP, Complex-II, Madhuban Chowk, Delhi | Master of Business Administration<br>(International Business)<br>(Shift I) | 163300                                           |
| 7.    | Gitarattan International Business School, Rohini Educational Society at PSP, Complex-II, Madhuban Chowk, Delhi | Master of Business Administration (Shift I)                                | 163300                                           |
| 8.    | Gitarattan International Business School, Rohini Educational Society at PSP, Complex-II, Madhuban Chowk, Delhi | Master of Business Administration (Shift II)                               | 163300                                           |
| 9.    | Institute of Information Technology & Management, D 29 Institutional Area, Janak Puri, New Delhi               | Master of Business Administration                                          | 123500                                           |



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| S.No. | Institute Name                                                                                       | Programme Duration<br>(2 Years)              | Fee for the<br>Academic Year<br>2023-24 (in Rs.) |
|-------|------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------|
| 10.   | Maharaja Agrasen Institute Of Technology, Sector-22, Rohini, Delhi – 110085                          | Master of Business Administration            | 163300                                           |
| 11.   | Management Education & Research Institute, 53-54, Institutional Area, Janak Puri, New Delhi - 110058 | Master of Business Administration (Shift I)  | 163300                                           |
| 12.   | Management Education & Research Institute, 53-54, Institutional Area, Janak Puri, New Delhi - 110058 | Master of Business Administration (Shift II) | 163300                                           |
| 13.   | Rukmini Devi Institute of Advanced Studies, 2A & 2B, Ph-1, Madhuban Chowk, Rohini, Delhi - 110085    | Master of Business Administration (Shift I)  | 163300                                           |
| 14.   | Rukmini Devi Institute of Advanced Studies, 2A & 2B, Ph-1, Madhuban Chowk, Rohini, Delhi - 110085    | Master of Business Administration (Shift II) | 163300                                           |
| 15.   | Tecnia Institute of Advanced Studies, Madhuban Chowk, Rohini, Delhi - 110085                         | Master of Business Administration (Shift I)  | 123500                                           |
| 16.   | Tecnia Institute of Advanced Studies, Madhuban Chowk, Rohini, Delhi - 110085                         | Master of Business Administration (Shift II) | 123500                                           |
| 17.   | Maharaja Surajmal Institute, C-4, Janak Puri, New Delhi- 110058                                      | Master of Business Administration            | To be notified later                             |

## 15.1(i) Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCR (other than located in NCT) running Programmes MBA for Academic Session 2022-23:

| S.No. | Institute Name                                                                                                                     | Programme Duration<br>(2 Years)   | *Fee for the<br>Academic Year 2022-23 (in Rs.) |
|-------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------------------|
| 1     | Accman Business School, 46 A/2, Knowledge Park III, Greater Noida, UP 201308                                                       | Master of Business Administration | 79200                                          |
| 2     | Army Institute of Management & Technology, Plot No. M-1, Block No. P-5, Sector-Pocket-5, Greater NOIDA-201306                      | Master of Business Administration | 105630                                         |
| 3     | Delhi Technical Campus, 28/1, Knowledge Park, III, Greater NOIDA, UP                                                               | Master of Business Administration | 105630                                         |
| 4     | Shri Balwant Institute of Technology, Merrut Road (Pallri), Sonapat, NCR Delhi, Haryana (Jain Minority Institute)                  | Master of Business Administration | 85000                                          |
| 5     | Delhi Institute of Technology & Management, NH-1, Village Barot, Tehsil Gannaur, Sonapat, Haryana (Sikh Minority Institute)        | Master of Business Administration | 79200                                          |
| 6     | Centre for Development of Advanced Computing (C-DAC), Anusandhan Bhawan, C-56/1, Institutional Area, Sector-62, Noida-201309 (U.P) | Master of Business Administration | To be notified later                           |



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**\* Institutional Fee including Academic Fee for pursuing Programmes in unaided institutions (located in NCR) Affiliated to GGSIP University for the Academic Year 2022-23. In respect of Institutes located in NCR, Fee for Academic Year 2023-24 will be notified in due course of time.**

## **15.2 Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCT & NCR (other than located in NCT) running Programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] for Academic Session 2023-24**

15.2 (i) Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCT running Programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] for Academic Session 2023-24

| Sl. No. | Institute Name                                                                                                   | Programme Duration (5 Years) | Fee for the Academic Year 2023-24 (in Rs.) |
|---------|------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------|
| 1       | Chanderprabhu Jain College Of Higher Studies & School of Law, Plot No. OCF, Sector A-8, Narela, Delhi            | Integrated BA-LL.B. (Hons.)  | 101400                                     |
| 2       | Chanderprabhu Jain College Of Higher Studies & School of Law, Plot No. OCF, Sector A-8, Narela, Delhi            | Integrated BBA-LL.B. (Hons.) | 101400                                     |
| 3       | Delhi Institute Of Rural Development, Holambi Khurd, Delhi - 110082                                              | Integrated BA-LL.B. (Hons.)  | 54700                                      |
| 4       | Dr. Akhilesh Das Gupta Institute of Technology & Management, FC-26, Shastri Park, New Delhi – 110053             | Integrated BA-LL.B. (Hons.)  | To be notified later                       |
| 5       | Dr. Akhilesh Das Gupta Institute of Technology & Management, FC-26, Shastri Park, New Delhi – 110053             | Integrated BBA-LL.B. (Hons.) | To be notified later                       |
| 6       | Fairfield Institute of Management & Technology, Plot No. 1037/1, Kapashera, New Delhi - 110037                   | Integrated BA-LL.B. (Hons.)  | 82700                                      |
| 7       | Fairfield Institute of Management & Technology, Plot No. 1037/1, Kapashera, New Delhi - 110037                   | Integrated BBA-LL.B. (Hons.) | 82700                                      |
| 8       | Gitarattan International Business School, Rohini Educational Society at PSP, Complex - II, Madhuban Chowk, Delhi | Integrated BA-LL.B. (Hons.)  | 101400                                     |
| 9       | Gitarattan International Business School, Rohini Educational Society at PSP, Complex - II, Madhuban Chowk, Delhi | Integrated BBA-LL.B. (Hons.) | 101400                                     |
| 10      | Ideal Institute of Management and Technology, 16X, Karkardooma Institutional Area, Delhi - 92                    | Integrated BA-LL.B. (Hons.)  | 82700                                      |
| 11      | Maharaja Agrasen Institute of Management Studies, Sector - 22, Rohini, Delhi - 110085.                           | Integrated BA-LL.B. (Hons.)  | 101400                                     |
| 12      | Maharaja Agrasen Institute of Management Studies, Sector - 22, Rohini, Delhi - 110085.                           | Integrated BBA-LL.B. (Hons.) | To be notified later                       |
| 13      | Maharaja Surajmal Institute, C-4, Janak Puri, New Delhi – 110058                                                 | Integrated BA-LL.B. (Hons.)  | To be notified later                       |



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| Sl. No. | Institute Name                                                                                                     | Programme Duration (5 Years) | Fee for the Academic Year 2023-24 (in Rs.) |
|---------|--------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------|
| 14      | Maharaja Surajmal Institute, C-4, Janak Puri, New Delhi – 110058                                                   | Integrated BBA-LL.B. (Hons.) | To be notified later                       |
| 15      | Trinity Institute of Professional Studies, Sec-9, Dwarka (Adjacent to Metro Pillar No. 1160), New Delhi - 110075.  | Integrated BA-LL.B. (Hons.)  | 82700                                      |
| 16      | Vivekananda Institute of Professional Studies - Technical Campus, AU Block (Outer Ring Road), Pitampura, New Delhi | Integrated BA-LL.B. (Hons.)  | 101400                                     |
| 17      | Vivekananda Institute of Professional Studies - Technical Campus, AU Block (Outer Ring Road), Pitampura, New Delhi | Integrated BBA-LL.B. (Hons.) | 101400                                     |

15.2 (ii) Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCR (other than located in NCT) running Programmes Integrated Bachelor of Arts- Bachelor of Law (Honours) [Integrated BA- LL.B. (Hons.)]/ Integrated Bachelor of Business Administration- Bachelor of Law (Honours) [Integrated BBA- LL.B. (Hons.)] for Academic Session 2022-23

| Sl. No. | Institute Name                                                                                                                       | Programme Duration (5 Years) | *Fee for the Academic Year 2022-23 (in Rs.) |
|---------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------------------------|
| 1.      | Delhi Metropolitan Education, (Sunshine Education & Development Society), B-12, Sector 62, Noida, U.P.                               | Integrated BA-LL.B. (Hons.)  | 68225                                       |
| 2.      | Delhi Metropolitan Education, (Sunshine Education & Development Society), B-12, Sector 62, Noida, U.P.                               | Integrated BBA-LL.B. (Hons.) | 68225                                       |
| 3.      | JIMS Engineering Management Technical Campus, 48/4, Knowledge Park – III, Greater Noida                                              | Integrated BA-LL.B. (Hons.)  | 68225                                       |
| 4.      | JIMS Engineering Management Technical Campus, 48/4, Knowledge Park – III, Greater Noida                                              | Integrated BBA-LL.B. (Hons.) | 68225                                       |
| 5.      | KCC Institute of Legal & Higher Education, 2B-2C, Knowledge Park III, Greater Noida, Gautam Budh Nagar, UP                           | Integrated BA-LL.B. (Hons.)  | 68225                                       |
| 6.      | KCC Institute of Legal & Higher Education, 2B-2C, Knowledge Park III, Greater Noida, Gautam Budh Nagar, UP                           | Integrated BBA-LL.B. (Hons.) | 68225                                       |
| 7.      | Trinity Institute of Innovations in Professional Studies, Plot No. 2B/1, Knowledge Park - III, Greater Noida, Uttar Pradesh - 201308 | Integrated BA-LL.B. (Hons.)  | 49600                                       |
| 8.      | United College of Education, Plot No. 50, Knowledge Park 3, Greater Noida, GB Nagar, U.P.                                            | Integrated BA-LL.B. (Hons.)  | 68225                                       |
| 9.      | United College of Education, Plot No. 50, Knowledge Park 3, Greater Noida, GB Nagar, U.P.                                            | Integrated BBA-LL.B. (Hons.) | 68225                                       |



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\* Institutional Fee including Academic Fee for pursuing Programmes in unaided institutions (located in NCR) Affiliated to GGSIP University for the Academic Year 2022-23. In respect of Institutes located in NCR, Fee for Academic Year 2023-24 will be notified in due course of time.

### 15.3 Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCT running Programmes Master of Law (LL.M.) for Academic Session 2023-24

15.3(i) Fee Structure in University Affiliated Self Financing Institutes/Colleges located in NCT running Programmes Master of Law (LL.M.) for Academic Session 2023-24

| S. No. | Name of the Institute                                                                                            | Programme Duration (1 Year) | Fee for the Academic Year 2023-24 (in Rs.) |
|--------|------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------|
| 1.     | Vivekananda Institute of Professional Studies-Technical Campus, AU Block (Outer Ring Road), Pitampura, New Delhi | LL. M. (Corporate Law)      | 101400                                     |
|        |                                                                                                                  | LL.M.(ADR)                  | 101400                                     |
| 2.     | Maharaja Agrasen Institute of Management Studies, Sector - 22, Rohini, Delhi - 110085.                           | Master of Law               | To be notified later                       |
| 3.     | Fairfield Institute of Management & Technology, Plot No. 1037/1, Kapashera, New Delhi - 110037                   | Master of Law               | To be notified later                       |
| 4.     | Chanderprabhu Jain College Of Higher Studies & School of Law, Plot No. OCF, Sector A-8, Narela, Delhi            | Master of Law               | To be notified later                       |



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### **16: Fee Refund Policy for 2023-24**

#### **Fee Refund Policy for 2023-24:**

##### **A. Candidates who are Eligible for Refund of Fee:**

Candidates who have opted withdrawal option available in his/her login account on the admission website, within the specified time period; after paying Part Academic Fee of Rs. 60000/- and following the online withdrawal procedure, shall be refunded the fee after deduction of Rs. 1,000/- as per policy of GGSIP University.

##### **B. Candidates who are NOT Eligible for Refund of Fee:**

- (i) Candidates who have not applied Online for withdrawal of admission within the specified time period after paying Part Academic Fee, as per notified counselling schedule.
- (ii) The candidates whose names will appear in the List of “\*Final Admitted Candidates” for Academic Session 2023-24, shall not have right to claim any refund of fee.

**\*Final Admitted Candidates:** Candidates who will be allotted seats in the last round of counselling and the candidates whose name will exist in the last round of counselling on the basis of allotment of previous rounds of counselling shall be considered “Final Admitted Candidates.

The Final Admitted Candidates shall not have right to claim any refund of fee.

#### **NOTE:**

- 1. **Candidates must have to withdraw his/her admission through Online Mode ONLY.**
- 2. **No application/request through Offline Mode will be considered for refund of fee.**



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# PART F

**Details of various specimen forms as Appendices  
as mentioned in Admission Brochure 2023-24.**



### **IMPORTANT INFORMATION**

(i) Students and their parents are advised, in their own interest, to visit the various Colleges/Institutes prior to the date of counseling to ascertain the location, other academic and infrastructural facilities available such as hostel, transportation etc. in the various Colleges/Institutes which may facilitate their decision-making at the time of counselling/admission. On the day of admission/counselling, the students will be required to take on the spot decision and no further time will be given to them.

(ii) If it is found at any stage during the entire period of the programme that the candidate has furnished any false or incorrect information in the application form or at the time of counselling/admission, his/her candidature for the programme will be cancelled summarily. In addition, disciplinary action may be taken against him/her as per the University rules.

(iii) If the University is not satisfied with the character, past behavior or antecedents of a candidate, it can refuse to admit him/her to any Programme of study of the University.

(iv) The Vice Chancellor may cancel the admission of any student for specific reasons and debar him/her for a certain period.

(v) Only qualifying the Common Entrance Test shall not, ipso facto, entitle a candidate to get admission to a programme.

(vi) It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of counselling/ allotment of seats, candidate should ensure that he/she fulfills all eligibility conditions as laid down in this Admission Brochure. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions his/her admission will be cancelled and also disciplinary action will be initiated against him/her and the entire fee will also be forfeited.

(vii) The merit of the CET will be valid only for the programme for which the candidate has appeared and cannot be utilized for admission to any other programme. Further, the merit of the CET- 2023 shall be valid only for the academic session 2023-24.

(viii) RAGGING: Rules in terms of ordinance relating to maintenance of discipline amongst students of the University are as under (may also see the URL <http://ipu.ac.in/norms/ragging130117.pdf>):

- Ragging in any form shall be strictly prohibited within the premises of the University, a College or an Institute, as the case may be, or in any part of the University system as well as on public transport, or at any other place, public or private.
- Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of ordinance under reference.
- Ragging, for the purposes of ordinance under reference, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which:



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- a) “Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.”



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### UNDERTAKING FOR DEFENCE CATEGORY

(To be submitted at the Time of Counselling /Admission  
for Academic Session 2023-24

I \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ NLT Application  
No/CET Application No. \_\_\_\_\_ NLT Rank/CET Rank \_\_\_\_\_ Programme \_\_\_\_\_

hereby undertake that I fall under the following Priority of Defence category as tick marked below:-

- Priority I : Widows/Wards of Defence personnel/Para Military Personnel killed in action..
- Priority II : Wards of Defence Personnel and ex-servicemen/Para Military personnel disable in action and boarded out from service with disability attributed to military service
- Priority III : Widows/Wards of Defence personnel/Para Military personnel who died in peace time with death attributable to military service.
- Priority IV : Wards of Defence personnel/Para Military personnel disabled in service and boarded out from service with disability attributable to military service.
- Priority V : Wards of serving Defence personnel and Ex-Servicemen/Para military/police personnel who are in receipt of Gallantry Awards.
- Param Vir Chakra
  - Ashok Chakra
  - Maha Vir Chakra
  - Kirti Chakra
  - Vir Chakra
  - Shaurya Chakra
  - Sena, Nau Sena, Vayu Sena Medal
  - Mention in Despatches
  - President's Police Medal for Gallantry
  - Police Medal for Gallantry
- Priority VI : Wards of Ex-Servicemen.
- Priority VII : Wives of
- Defence personnel disabled in action and boarded out from service.
  - Defence personnel disabled in service and boarded out with disability attributable to military service.
  - Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
- Priority VIII : Wards of Serving Personnel.
- Priority IX : Wives of Serving Personnel.
- Name of Father/Mother \_\_\_\_\_ Name of Candidate: \_\_\_\_\_
- Rank \_\_\_\_\_ Address: \_\_\_\_\_
- Service No. \_\_\_\_\_ Unit \_\_\_\_\_ Tel No: \_\_\_\_\_
- Signature of Father/Mother \_\_\_\_\_ Signature of Candidate: \_\_\_\_\_

**Countersigned by:** Secretary, Kendriya Sainik Board, New Delhi / Secretary, Rajya or Zila Sainik Board / Officer-in-Charge, Record Office/Concerned Officials of Ministry of Home Affairs in case of Para Military Forces/ Police personnel who are in receipt of Gallantry Awards.

I have checked the original documents and I certify that he/she is entitled for reservation under defence category under priority \_\_\_\_\_ (Note: The priority must be filled otherwise the claim shall be rejected).

Date :

Place :

Seal/ Signature of the officer

Note: Entitlement card in original issued by Record Officer of the Unit/Regiment of Armed personnel of the Armed Forces in case of Armed personnel or from Home Ministry in case of Para Military Forces / Police personnel who are in receipt of Gallantry Awards



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**Certificate for availing Admission  
 against Physically Handicapped/Persons with Disability Quota  
 for Academic Session 2023-24**

(To be submitted at the Time of Counselling/Admission)

Photograph  
 duly attested by  
 the officer who  
 has certified  
 this certificate

Certified that Shri/ Km/ Smt. \_\_\_\_\_ Son/daughter/wife of  
 Shri/Smt. With NLT Application No/CET Application No \_\_\_\_\_ and  
 NLT Rank/CET Rank \_\_\_\_\_ is Physically Handicapped/Persons  
 with Disability due to \_\_\_\_\_ and he/she is fit for undergoing the  
 following Programmes of Study(s) :

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

at Guru Gobind Singh Indraprastha University, Delhi for the Academic Session 2023-24.

Date of Issue: \_\_\_\_\_

Name, Designation & Signature  
 with date and Office Seal  
 of the Issuing Authority

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Hospital: \_\_\_\_\_



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**UNDERTAKING FOR SEEKING ADMISSION IN MINORITY QUOTA**  
**For Academic Session 2023-24**

(To be submitted at the time of counselling / admissions/  
 verification of documents by candidates seeking admission in the University)

Photograph  
 duly attested by  
 the officer who  
 has certified  
 this certificate

I, \_\_\_\_\_ s/o d/o \_\_\_\_\_ an Indian citizen, residing at  
 \_\_\_\_\_ Aged  
 \_\_\_\_\_ years do hereby solemnly affirm and say that I belong to the \_\_\_\_\_ (Sikh,  
 Christian/ Muslim /Jain) Community that has been notified as a minority community by Govt. of India.

Date:

**Candidate's Signature** \_\_\_\_\_

**Name of the Candidate** \_\_\_\_\_  
 (In Bold Letters)

**Address of Candidate** \_\_\_\_\_

\_\_\_\_\_

**Mobile No.** \_\_\_\_\_

**Counter Signed by the Parent/Guardian** \_\_\_\_\_

**Name of the Parent/Guardian** \_\_\_\_\_  
 (In Bold Letters)

**Relationship with the Candidate** \_\_\_\_\_

**Note:** The Undertaking has to be filled by the candidate only in his/her handwriting.

SPECIMEN COPY OF SIKH MINORITY COMMUNITY



ਦਿੱਲੀ ਸਿੱਖ ਗੁਰਦੁਆਰਾ ਪ੍ਰਬੰਧਕ ਕਮੇਟੀ

ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਭਵਨ, ਗੁਰਦੁਆਰਾ ਰਕਾਬ ਗੰਜ ਸਾਹਿਬ, ਨਵੀਂ ਦਿੱਲੀ-੧੧੦੦੦੧

**DELHI SIKH GURDWARA MANAGEMENT COMMITTEE**

Guru Gobind Singh Bhawan, Gurdwara Rakab Ganj Sahib, New Delhi-110001

Phones : 23712580, 23712581, 23712582, 23737328, 23737329 Fax : 23317511

Ref. : .....

Date .....

**TO WHOM SO EVER IT MAY CONCERN**

This is certified that ..... (Name of Student)

S/o/D/o.....

resident of .....

belongs to Sikh Minority Community and is entitled for seat under SIKH MINORITY QUOTA.

President/Gen Secy./Authorised Signatory  
(Authorised by President DSGMC)



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**UNDERTAKING FROM RESULT AWAITED CANDIDATES FOR  
SEEKING PROVISIONAL ADMISSION FOR ACADEMIC SESSION 2023-24**

I/My Ward \_\_\_\_\_ (Name of the candidate), Son/Daughter/Wife of \_\_\_\_\_ (Father's/Husband's name), NLT Application No/CET Application No \_\_\_\_\_ and NLT Rank/CET Rank \_\_\_\_\_ Resident \_\_\_\_\_

(Permanent Address) seeking admission to \_\_\_\_\_ Name of the Programme of GGSIP University, hereby solemnly affirm and declare:

- i) that I/My ward have/has appeared in the 12<sup>th</sup> class/final semester/final year (name of the qualifying degree) e.g. B.A., B.Sc. etc.,) \_\_\_\_\_ Examination, 2022 of (Board/University) during the time of reporting in allotted College/ Institute, the result of which has not yet been declared and is expected to be declared latest by 30th September, 2023, 2022;
- ii) I have passed all the papers of the qualifying degree \_\_\_\_\_ (name of the qualifying degree) examination other than the final year/final semester examination.
- iii) I have no compartment as on this date in my 12<sup>th</sup> class/qualifying degree examination.
- iv) I am seeking provisional admission due to non-declaration of result of final year/final semester of the qualifying degree examination by Board/University and not on account of compartment in current or previous years of the qualifying degree examination as on date of admission.
- v) That I/My ward have/has carefully gone through the rules regarding provisional admission and fully understand that in the event of my/my ward's failure to submit to the concerned Dean/Principal/Director of the concerned School/College where the admission has been granted, appropriate proof of my/my ward securing at least \_\_\_\_\_ marks in the qualifying examination for admission to \_\_\_\_\_ (Name of the Course) of GGSIP University by 30th September, 2023, 2022; my/my wards provisional admission to the said course will automatically get cancelled and full fee deposited will be forfeited.

**Deponent**

**Verification:**

Verified at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 that the contents of the above Undertaking are true and correct to the best of my knowledge and belief. No part of it is false and nothing material has been concealed therefrom.

**Deponent**

**Notes:**

- i) In case the candidate is minor i.e. below 18 years of age; in that case, the Undertaking shall be signed by his/her parent/guardian.
- ii) Submission of false Undertaking is punishable offence. If it is found at any stage that false Undertaking was submitted, admission shall be cancelled and legal proceedings shall be initiated, for which candidate/parent/guardian shall be responsible.



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
(A State University established by the Govt. of NCT of Delhi)  
Sector-16-C, Dwarka, New Delhi-110078



**MEDICAL CERTIFICATE\*\***  
**(FOR THE ACADEMIC SESSION 2023-24)**  
**(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)**

Photograph  
duly attested by  
the officer who  
has certified  
this certificate

I certify that I have carefully examined Shri/Km/Smt.\* \_\_\_\_\_  
son/ daughter/wife of Shri/Smt.\* \_\_\_\_\_ whose  
signature is given below. Based on the examination, I certify that he/she is in good mental and physical  
health and is free from any physical defects which may interfere with his/her studies including the active  
outdoor duties required of a professional. Visible Mark of Identification  
\_\_\_\_\_

Signature of the Candidate \_\_\_\_\_

Place :

Date :

Name & Signature of the  
Medical Officer with Seal and  
Registration Number

\* Strike whichever is not applicable.

\*\* To be signed by a Registered Medical Practitioner holding a Medical degree.

*Note : Use photocopy of this Form*



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### ADMISSION VERIFICATION FORM FOR THE ACADEMIC SESSION 2023-24

Name of Candidate: (Mr./Miss/Mrs.) \_\_\_\_\_  
 Father's/ Guardian's Name: (Mr./ Shri) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 PIN Code \_\_\_\_\_ Tele. No. (with STD code) \_\_\_\_\_ Mobile No. \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Minority Community (If applicable) \_\_\_\_\_ (Sikh / Muslim / Jain / Christian)  
 NLT Application No/CET Application No. \_\_\_\_\_ Category (SC/ST/OBC/Defence/PWD/Kashmiri Migrant/Army)  
 \_\_\_\_\_ NLT Rank/CET Rank \_\_\_\_\_ Programme \_\_\_\_\_

1. School / College location of qualifying examination \_\_\_\_\_ (Delhi / Outside Delhi)
2. Date of Birth \_\_\_\_\_ Age as on 1-8-2022: years \_\_\_\_\_ months \_\_\_\_\_ days \_\_\_\_\_  
(As per Secondary School Certificate)
3. Passed Senior Secondary Examination / Three year Diploma in Engg/B Sc Graduation (3 yrs) \_\_\_\_\_
4. Aggregate percentage of all subjects in Sr. Secondary Examination/Dip. in Engg/ B Sc Graduation (3 yrs) \_\_\_\_\_
5. Passed in English in 12<sup>th</sup> Class (Yes/No) \_\_\_\_\_
6. PCM/PCBM Percentage in 12<sup>th</sup> Class \_\_\_\_\_
7. Percentage in qualifying degree as per the eligibility condition specified in PART A of the Admission Brochure:  
\_\_\_\_\_
8. Passed in Maths / Computer Science / Computer Applications in 12<sup>th</sup> Class \_\_\_\_\_
9. Category Certificate SC/ST/OBC/PWD/Defence/Kashmiri Migrants/Minority Community (Attach photocopy):
10. Character Certificate (Attach photocopy) (Yes/No) \_\_\_\_\_
11. Medical Certificate (Attach Original) (Yes/No) \_\_\_\_\_
12. Passed Graduation in the year \_\_\_\_\_ Percentage of marks in graduation \_\_\_\_\_
13. Passed Post-Graduation in the year \_\_\_\_\_ Percentage of marks in post-graduation \_\_\_\_\_
14. (a) CAT/CMAT/CET Score/Rank \_\_\_\_\_  
(b) Year of Passing \_\_\_\_\_
15. Details of Demand Draft(s) for Submission of fees  
 Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_  
 Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_  
 Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to criminal prosecution and also forgo my claim to the seat in the college. Further, that my candidature for examination/selection and admission to the course is liable to be cancelled. I agree to abide by the rules & regulations of the University.

Signature of the Parent/Guardian & Date

Signature of Candidate & Date

#### **FOR OFFICE USE ONLY**

Certificates Checked and Verified by University official/Officer during counselling:

Signature of the Deputed Officers/Officials \_\_\_\_\_

Name of the Officer/Officials \_\_\_\_\_

University Enrolment No. \_\_\_\_\_

**Note: Use Photocopy of this form**



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### **UNDERTAKING BY THE STUDENT WITH RESPECT TO ANTI RAGGING**

I, \_\_\_\_\_ S/D \_\_\_\_\_ of Mr./ Mrs. /Ms. \_\_\_\_\_, having been admitted to Programme/Stream \_\_\_\_\_, at (Institute/College) \_\_\_\_\_ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 5 and clause 6.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_ year.

\_\_\_\_\_  
 Signature of deponent

Name:

Address:

Telephone/Mobile No.

### **VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_ of \_\_\_\_.

\_\_\_\_\_  
 Signature of deponent



## GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

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### **UNDERTAKING BY PARENT/GUARDIAN WITH RESPECT OF ANTI RAGGING**

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/enrolment number), having been admitted to \_\_\_\_\_ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 5 and clause 6.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behave our or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Name:

Address:

Telephone/Mobile No.:

### **VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of deponent



**CERTIFICATE NO – 1**  
(For admission in Army Institute)

**CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS  
CONTINUOUS SERVICE IN THE ARMY, RETIRED/RELEASED/DISCHARGED  
AFTER 10 YEARS OF SERVICE OR GRANTED/ AWARDED  
REGULAR/FAMILY/LIBERALISED FAMILY/DISABILITY PENSION**

(By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ Unit \_\_\_\_\_ who has 10 years of continuous service in the  
Army from \_\_\_\_\_ to \_\_\_\_\_.
2. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ who has been released/discharged from Army after 10 years of service  
from \_\_\_\_\_ to \_\_\_\_\_.
3. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ who has been granted/awarded regular pension, family pension,  
liberalised family pension or disability pension at the time of his superannuation, demise, discharge or Release /  
Invalidment Medical Board.
4. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No/Ex Recruit No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ who was medically boarded out and granted disability pension.

Place:

Date:

Office Seal

OC Unit/Pers Branch, AHQ (for serving personnel)  
DSS&A Board/ Record Office (for retired  
personnel)  
Name  
Designation

Name and Signature of the Candidate .....

Name and Signature of Parent .....

Notes:

1. Strike out the portion which is not applicable.
2. If retired/released with pension benefits, attach certificate from Pension paying authority.
3. If retired/released on medical grounds with disability pension, attach copy of Medical Board proceedings.
4. If released/discharged after 10 years of service, attach copy of Discharge certificate/ Release order.



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### **CERTIFICATE NO – 2**

**(For admission in Army Institute)**

**STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM  
WEDLOCK WHERE ATLEAST ONE PARENT BELONGED TO THE  
ARMY/ ADOPTED CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN  
ADOPTED ATLEAST 5 YEARS PRIOR TO COMMENCEMENT OF COURSE**

By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_  
Rank \_\_\_\_\_ Name \_\_\_\_\_ Unit \_\_\_\_\_ and he/she  
was born from wedlock where the father/mother belonged to Army and had served in the Army for 10  
years or is serving in the Army and has minimum 10 years of service.

2. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_  
Rank \_\_\_\_\_ Name \_\_\_\_\_ who had served in the Army for 10 years  
or is serving in the Army and has minimum 10 years of service and he/she was adopted on  
\_\_\_\_\_ (5 years prior to commencement of course).

Name and Signature of Parent .....

Place:

Date:

Office Seal

OC Unit/Pers Branch, AHQ (for serving personnel)

DSS&A Board/ Record Office (for retired  
personnel)

Name

Designation

Notes:

1. Attach copy of legal papers and Part II order of adoption of child.
2. Attach Certificate/ Part II order of birth and copy of kindred roll.



**CERTIFICATE NO – 3**

**(For admission in Army Institute)**

**CHILDREN OF ARMY MEDICAL/DENTAL CORPS OFFICERS  
SERVING IN AIR FORCE/NAVY AND MNS/APS AND TA PERSONNEL**

(By Parent & Countersignature by OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

I, No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Father/Mother of \_\_\_\_\_  
certify that:-

**a. The applicants must fall into one of the following categories:**

- Children of serving Army personnel with minimum 10 year of continuous service in the Army.
- Children of ex Army personnel granted/awarded regular pension, liberalized family pension, family pension or disability pension at the time of their superannuation, demise, discharge, release medical board/invalided medical board. This includes Children of recruits medically boarded out and granted disability pension.
- Children of ex Army personnel who have taken discharge/release after ten years of service.

**b. Adopted/Step Children and Children of Remarried Widows:**

- Adopted Child of Army personnel adopted at least five years prior to seeking admission.
- Step Children are eligible provided they are born out of a wedding where at least one parent belonged to the Army.
- Children of Widows of Army personnel who are born as a result of second marriage with Army personnel. However, children of widows of Army personnel born out of remarriage with Non-Army personnel would not be eligible for admission.

**c. Eligibility Criteria in Special Cases:**

**(a) Eligibility Criteria for Children of Ex Army Medical Corps Officers/Army Dental Corps Officers Presently Serving with IN/IAF:**

- Children of only those ex Army medical officers/ Army Dental Corps officers presently serving with Indian Navy or Indian Air Force who have served with the Army for 10 years.

**(ii) Eligibility Criteria for Children of APS Personnel:**

- Children of APS personnel classified as ex-servicemen as per Government of India, Ministry of Defence letter no. 9(52)/88/D(Res) dated 19 Jul 89.
- Children of those APS personnel who are on deputation and who have put in 10 years of service in the Army.
- Children of APS personnel who are directly recruited into APS and of those who, as per their terms and conditions of service, retired from APS after completing their minimum pensionable service.

**d. Eligibility Criteria for Children of MNS/TA Personnel: The following are eligible:-**

- Children of only those members of MNS who have 10 years service as regular members of MNS or are in receipt of pension from the Army.
- Children of only those TA personnel who have completed 10 years of embodied service.

Place:

Date:

Signature

Name, Designation and Unit

**COUNTERSIGNED**

The facts in the above mentioned undertaking have been verified from official records and found correct.

Place:

Date:

Office Seal

OC Unit/Pers Branch, AHQ (for serving personnel)

DSS&A Board/ Record Office (for retired personnel)

Name

Designation

Name and Signature of the Candidate .....

- Strike out the Portion/Para not applicable.
- Relevant documents of service record.



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**Appendix 10**



Photograph  
duly attested by  
the officer who  
has certified  
this certificate

**UNDERTAKING FROM THE CANDIDATES WHO ARE SEEKING ADMISSION AGAINST SEAT  
IN ANY RESERVED CATEGORY  
For Academic Session 2023-24**

(To be submitted at the time of counselling / admissions/ verification of documents by candidates seeking admission in the University)

I, \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ an Indian citizen, residing at \_\_\_\_\_ Aged \_\_\_\_\_ years do hereby solemnly affirm and say that I belong to the \_\_\_\_\_ (SC/ST/OBC/EWS/DEFENCE/PH/KM/MINORITY/ARMY) Category. The Certificate of reservation, on the basis of which I am claiming seat in counselling, has been uploaded. I know that the Certificate uploaded is bonafide and as per the eligibility to claim benefits of reservation.

I understand, in case, upon verification, the Reserved Category Certificate submitted by me, found to be fake and fraudulent, my admission is liable to be cancelled at any stage of my pursuing the Degree /Diploma.

Date:

**Candidate's Signature** \_\_\_\_\_

**Name of the Candidate** \_\_\_\_\_  
(In Bold Letters)

**Address of Candidate** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_

**Counter Signed by the Parent/Guardian** \_\_\_\_\_

**Name of the Parent/Guardian** \_\_\_\_\_  
(In Bold Letters)

**Relationship with the Candidate** \_\_\_\_\_

**Note:** The Undertaking has to be filled by the candidate only in his/her handwriting.



**FORM FOR WITHDRAWAL OF ADMISSIONS**  
**FOR ACADEMIC SESSION 2023-24**  
**(Must be submitted in Admission Branch Only)**

|        |                                                                                                                                                                                   |       |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Sl.No. | Programme & Institute<br>(Form candidate is seeking withdrawals)                                                                                                                  | _____ |
| 1.     | Name of Student                                                                                                                                                                   | _____ |
| 2.     | Parent Name                                                                                                                                                                       | _____ |
| 3.     | Address                                                                                                                                                                           | _____ |
| 4.     | (a) Telephone                                                                                                                                                                     | _____ |
|        | (b) Mobile                                                                                                                                                                        | _____ |
|        | (c) Email Address                                                                                                                                                                 | _____ |
| 5.     | Enrollment Number                                                                                                                                                                 | _____ |
| 6.     | NLT/CET Application Number                                                                                                                                                        | _____ |
| 7.     | (a) Name & Relationship of the concerned Account Holder in favour of whom bank transfer is to be made.<br>(b) Bank detail of above concerned to be furnished in the given format: | _____ |

(Kindly Enclosed copy of cancelled Cheque)

| Name of the Bank | Address of the Bank | Complete Bank Account No. | IFSC CODE OF THE BANK BRANCH |
|------------------|---------------------|---------------------------|------------------------------|
|                  |                     |                           |                              |

**U N D E R T A K I N G**

We understand and know the refund rules of the University & agree to abide by the same and we further understand that the refund would be made in due course of time through bank transfer only as per above request.

**(Signature of Parent / Guardian)**

Date: \_\_\_\_\_

**(Signature of Student)**

Date: \_\_\_\_\_

**Compulsory Encl.: 1. Both copies of Fee Receipt issued at the time of Admission / Counselling in ORIGINAL**

**2. Cancelled cheque of CBS Bank branch, showing the detail of full bank A/c No.; IFSC code; beneficiary name etc. must be attached by the concerned student along with the Withdrawal Form**

*Refund amount will directly be transferred in the bank account submitted by the student through electronic mode (ECS/RTGS/NEFT). Therefore, student may ensure to provide correct details under S. no. 7 (a) & (b) & the required enclosures. University will not be liable for any wrong transfer of amount on account of incorrect bank information provided by the student.*

**Note : Use photocopy of this Form**

**University Schools:**  
**USIC&T || USCT || USBT || USMS || USEM**  
**USBA&S || USH&SS || USL&LS || USE || USAP**  
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